



SAN MATEO COUNTY OFFICE OF EDUCATION
 Quarterly Report on Williams Uniform Complaints
 [Education Code § 35186]

District: Sequoia Union High School District

Person completing this form: James Lianides Title: Superintendent

Quarterly Report Submission Date:
 (check one)

- October 31, 2015 (Covers 7/1/15 – 9/30/15)
- January 31, 2016 (Covers 10/1/15 – 12/31/15)
- April 30, 2016 (Covers 1/1/16 – 3/31/16)
- July 31, 2016 (Covers 4/1/16 – 6/30/16)

Date for information to be reported publicly at governing board meeting: October 21, 2015

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. Copies of the complaint and the District's written response will be sent to SMCOE.

Please mark the table below with zero if there are no complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

James Lianides
 Print Name of District Superintendent

[Signature]
 Signature of District Superintendent

October 21, 2015
 Date

Return via fax or email to Katie Ghazarian
 San Mateo County Office of Education
kghazarian@smcoe.org
 (650) 802-5337
 Fax (650) 802-5322

Wellness Advisory Council Final Report, 2014–2015

To: Sequoia Union High School District Administrators and Board of Trustees

The SUHSD Wellness Advisory Council (WAC) met every two months during the 2014-2015 school year. WAC membership included the District Wellness Coordinator, District nurses, Director of Food Services, Director of the Parent Education Series, Director of Dignity Health Sequoia Hospital Health and Wellness Services, Director of the Sequoia Healthcare District's Healthy Schools Initiative, Sequoia Teen Resource Center staff, mental health counselors, teachers, students, parents, and community members.

WAC's mission is guided by the district's Wellness Policy, which is focused on ensuring students are "Fit, Healthy, and Ready to Learn". The WAC Executive committee met monthly between the full council meetings to support the work of the council.

Highlights of WAC's efforts to promote student and school district community wellness this past year include:

- Completed data entry and reported-out results from a district-wide student food services survey.
- Distributed a total of ~550 water bottles to East Palo Alto Academy and to freshman on other campuses during Fall 2014 "Club Days". This effort allowed WAC to publicize and encourage the use of the very popular water bottle filling stations at each school site.
- Participated in the Redwood City School District's "Make Time for Fitness" event on May 21st for fourth grade students, with student involvement from Carlmont's and Woodside's Students Offering Support (SOS), Sequoia's Health Careers Academy, and Woodside's Safe School Ambassadors. Our students led a variety of booths that focused on nutrition, exercise, water, and e-cigarettes.
- Provided ongoing support for parent education programs provided by Charlene Margot, Parent Education Series, Program Director, and Carmina Chavez, District Parent Coordinator.
- Aligned WAC activities to best support the District Dashboard priorities.
- Expanded the diversity of wellness advocates involved in WAC and school site wellness projects.
- Participated in the San Mateo County's School Wellness Alliance conference and meetings, and brought back ideas for discussion and problem solving.
- Attended the SMCSBA meeting on Jan. 26th. Topic: "Student Stress".
- Acted upon the results of a district-wide staff wellness survey, including continuing our wellness newsletter's "benefits@seq" column, updating information re: special offers for classes and gym memberships, and expanding the healthy recipes section of the WAC newsletter.
- Published two Wellness Newsletters for all district staff, with expanded content as mentioned above.

- Assisted in planning and publicizing a district-wide teen heart-screening event on March 22nd. With the help of 203 volunteers, 621 students were screened by EKG, 110 students were referred for on-site echocardiograms, and 4 students were identified with cardiac anomalies. All participants also received Hands Only CPR and AED training on site. This was the first large scale teen heart screening in Northern California.
- Supported the efforts of the district's TUPE program. Parent/community/staff events were hosted at the District Office on the topics of addiction, e-cigarettes, and distracted driving, with an adult audience of ~ 90. Student presentations took place at the sites: The "Neuroscience of Addiction" classroom presentations reached a total of ~1,700 students, and the e-cigarette presentations reached ~2,300 students.
- Participated in site-based e-cigarette health fair booths at Redwood, Carlmont, Sequoia, Woodside, and Menlo-Atherton that reached over 3,000 students.
- Supported other Healthy Schools Initiative based programs in the district such as student CPR/AED trainings, concussion testing, and mindfulness/meditation pilots.

The WAC goals for the 2015-2016 academic term include: continued support of the Food Services department, participation in campus health fairs, provision of student leadership training for participation in "Make Time for Fitness 2016", provision of wellness information and stakeholder collaboration at WAC meetings, producing two wellness newsletters for staff, and continuing to support the goals of the District Dashboard and Coordinated School Health model. Meetings will once again be held every two months, with executive committee meetings on the alternate months.

Attachments:

2014-2015 Wellness Advisory Council Newsletters (2)

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

1. Health Education	Activity/ Interventions	Reach/Impact	CHS	SHS	M-A	WHS	Redwood	Studen	Staff
	HIV and Sexually Transmitted Illness Education	<p>Sequoia High presented Kaiser's "Secrets" on 9/24/14. ~300 freshmen attended.</p> <p>Health Connected collaborated with Charlene Margot on a parent ed seminar at M-A for 27 parents on 11/5/14: "How to Talk to Your Teen About Sex".</p> <p>KL and Charlene Margot hosted a four-part "Risky Teen Behaviors" mini-series for parents/staff at the District Office throughout 2014-15. On 5/6/15, in collaboration with Health Connected, offered the 4th seminar in the series: "How to Talk To Your Teen About Sex". A very successful event.</p> <p>KL invited Anthony Ross from Outlet to present to the nurses and health aides re: LGBTQQ issues.</p> <p>Action: Continue to collaborate with Health Connected on educational outreach and development.</p>	x	x	x	x	x	x	
	TUPE/Tobacco Use and Prevention Education	<p>KL served as the district TUPE coordinator in 2014-15 (Tobacco Use and Prevention Education). Strategized and planned the final year of the district's three year TUPE grant.</p> <p>Extensively researched the feasibility of applying for the TUPE grant for 2015-18. With our administration's input, the decision was made not to pursue the grant. Attended WestEd's CHKS/LCAP seminar on 10/7/14.</p> <p>Completed the CHKS at six sites, including Redwood High and Middle College. Worked with all 5 TUPE site advisors to complete our 3 year grant requirements. Organized a timeline of goals, reporting, and budget expenditures.</p>	x	x	x	x	x	x	

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

		<p>Completed two final TUPE reports: the online report and the hard copy final progress report. Led and coordinated all advisor meetings and ensured that all grant goals were met. Oversaw the implementation process as outlined in the grant requirements: CHKS administration to all 9th/11th graders, TND curriculum, peer education, student assemblies, parent/staff education, health fairs, tobacco policy revision to include e-cigs, mindfulness/meditation pilots, and addiction education curriculum development.</p> <p>Ensured that all TUPE funding was spent prior to the end of the grant period. Oversaw the evaluation process as outlined in the grant requirements.</p> <p>Action: Continue working with the School Wellness Alliance on the County's custom CHKS module. Continue to incorporate TUPE elements into the Lifeskills curriculum 2015-2016, and the broader student population.</p>							
	TUPE/E-Cigarette Education	<p>Raised awareness regarding alternative tobacco products in the district. Alissa Ralston, from the Tobacco-Free Youth Bay Area Community Resources, presented on 2/12/15 to TUPE advisors, educators, parents, and students (Part 2 of the "Risky Behaviors" mini-series).</p> <p>Provided support for the newly adopted Board policy 3513.3 re: "Tobacco-Free Schools", which includes electronic devices.</p> <p>Completed all parent/staff/student e-cigarette presentations by Spring, 2015. Also collaborated with the San Mateo County Tobacco Education Coalition to develop prevention and intervention strategies for our district and broader community.</p> <p>Action: Continue e-cigarette education in 2015-16. Materials were purchased with TUPE funds.</p>	x	x	x	x	x	x	
	TUPE/WAC Health Fair booths at school sites	<p>All five district sites hosted health fairs in 2014-15. Collaboration with a wide variety of community partners was crucial to the success of these events. Student-led e-cigarette booths were highly successful, as documented by TUPE required surveys. Reached over 3,000 students.</p> <p>Action: Provide comprehensive support and connections for site-based health fairs in 2015-16. Help support East Palo Alto Academy.</p>	x	x	x	x	x	x	
			x	x	x	x	x	x	

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

	<p>'Teen Dads' Parenting Support and Education</p>	<p>Parenting mentors, mental health support staff, health partners, district staff, and educators collaborated. At the request of Redwood's and Sequoia's staff, parenting support and education was provided for teen dads from Redwood High. Funding was provided by an outside Ambassador Grant.</p> <p>Three Teen Dad dinners took place throughout 2014-15, with connections made and educational outreach as a result.</p> <p>Action: Outreach will continue in 2015-16.</p>					x	x	
	<p>TUPE/Mental Health Advisory Committee (MAC) Annual Meeting</p>	<p>Consulted with WestEd and Duke Williams re: community meetings. Organized three PSTCC (Parent Student Teacher Community Collective) meetings, Jan. 2015 (AOD), Feb. 2015 (E-cigs), and March 2015 (Distracted Driving).</p> <p>Highlighted student data from the Sequoia HS Student Needs Assessment (900 students surveyed), and the County-wide Youth Commission Survey (~5,000 students surveyed).</p> <p>The results of the Sequoia Needs Assessment was presented at WAC on Nov. 20, 2014, and the Youth Commission Survey results were presented at the School Wellness Alliance meetings on Oct. 8, 2014 and Jan. 14, 2015.</p> <p>Action: Continue to offer community meetings in 2015-16, addressing topics that were prioritized in the student survey data.</p>	X	x	x	x	x	x	x

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

	Reproductive Health Services	<p>Health Connected presented to the Special Ed staff during a PD training day, 10/6/14.</p> <p>Continued to collaborate on expanding reach to parents and caregivers. Visited Planned Parenthood with Pamela Kurtzman and Dr. Sylvia Espinoza on 12/18/14..</p> <p>The Teen Wellness Center hosted a booth at the Teen Heart Screening on 3/22/15, to promote their offerings for our district's students, including reproductive health services.</p> <p>Action: Continue to assist and support Health Connected in their efforts to further serve two populations: special education students and young adults (11th/12th graders).</p>	x	x	x	x	x	x
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Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

2. Nutrition Services/Nutrition Ed	Activity/ Interventions	Reach/Impact	C	S	M	W	R	S	S
			H	H	-	H		t	t
			C	S	A	S	W	d	a
								e <td>f </td>	f
							n <td>f </td>	f	
							t <td></td>		
							s <td></td>		
	Executive Food Advisory Committee	<p>Alan Sarver and Nora DeCaro presented a Food Services update at the 9/25/14 WAC meeting.</p> <p>Data entry was completed, and food services survey results were reported out to WAC on 3/19/15.</p> <p>Action: Begin discussions with the SMCOE to research the feasibility of bringing salad bars to our district. Continue to support efforts of Nora Decaro, and the Food Services department (see below).</p>	x	x	x	x	x	x	
	Food services nutritional analysis	<p>Recruited SFSU nursing students to assist our Food Services Director with establishing carb counts. SHD's Jennifer Gabet oversaw their work, and our district nurses interfaced with the students as well. The project was challenging, and not within the scope of expertise of the nursing students.</p> <p>Action: Carb count project needs to be completed. Researching implementation of the NutriKids nutritional analysis program. Registered Dietician assistance is currently being researched.</p>	x	x	x	x	x	x	
	Drink Water First/Water bottle distribution	<p>Increased awareness of the health benefits of drinking water first; concluded distribution of BPA-free water bottles to 320 students on "Club Days" in Fall, 2014; promoted use of the on-site filtered water filling stations.</p>	x	x	x	x	x	x	

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

		<p>Food Survey results indicated that the water filling stations are being utilized at all sites. Students are requesting additional stations. Working with the County Health Dept. on further "Rethink Your Drink" strategies.</p> <p>Action: Continue to encourage use of the water filling stations at each site in 2015-2016.</p>							
3. Phys Activity/Phys Education	Activity/ Interventions	Reach/Impact	C H S	S H S	M - A	W H S	R e d w o o d	S t u d e n t s	S t a f f
	Freshmen CPR training program expansion	<p>In conjunction with the Sequoia Healthcare District, Dignity Health Sequoia Hospital, and local firefighters, completed CPR training for all district freshmen. Total number of freshmen trained to date: ~6,500. Also trained ~500 seniors at M-A, Spring 2015, with additional support from the VIA Heart Project.</p> <p>CPR sessions are currently being scheduled for Winter and Spring 2016.</p> <p>Additional CPR/AED training was provided at the Teen Heart Screening on 3/22/15. All 621 students who were screened that day received Hands Only and AED training.</p>	x	x	x	x	x	x	

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

		Action: Continue annual trainings. Explore further expansion of the program in 2015-2016. Continue distributing a post-CPR training Survey Monkey to PE teachers.							
	<p>“Impact Test” concussion education and baseline testing pilot</p>	<p>Collaborated with Dignity Health Sequoia Hospital in providing concussion screenings for Woodside and Carlmont students. As of June, 2015, our concussion team has obtained baseline neurocognitive data on 471 student-athletes and conducted post-injury tests on 20 students.</p> <p>Collaborated with Menlo School to host a Concussion Symposium for the community on 8/18/15.</p> <p>Action: Continue to refine the ImPact test protocol at Carlmont and Woodside. Collaborating with PAMF physicians to provide support for Impact testing and our concussion program. Sequoia Hospital has committed to ongoing funding for ImPact in 2015-16. Continue to monitor Stanford's Eye-Trac study, which was introduced at Sequoia and M-A in late Spring, 2015. Working with PAMF on further development of the district's sports program.</p>	x	x	x	x		x	
	<p>Health Fair concussion education booth</p>	<p>Health fair concussion education outreach was provided at the 2014-15 Health Fairs, sponsored by Dignity Health Sequoia Hospital. Reached over 3,000 students.</p> <p>Action: Continue outreach to students, families, coaches, and the community in 2015-2016. Researching a “Brainbook” curriculum, which was adopted by schools in Arizona, and is currently endorsed by local medical experts from UCSF and Stanford.</p>	x	x	x	x	x	x	
	<p>“Make Time for Fitness” leadership event</p>	<p>Over 50 SUHSD teen volunteers participated in Dignity Health Sequoia Hospital’s event on 5/21/15 for over 1,000 RCSD 4th graders at Red Morton Park. Carlmont’s SOS students, Sequoia’s Health Careers Academy students, and Woodside’s SOS and Safe Ambassador students participated. The teen volunteers led a variety of health/wellness booths for the 4th graders: nutrition, exercise, water, and e-cigarettes.</p> <p>Action: Continue to recruit teen volunteers for next year’s “Make Time for Fitness” event in May 2016, including volunteers from M-A and Redwood.</p>	x	x		x		x	

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

	Activity/ Interventions	Reach/Impact	C H S	S H S	M - A	W H S	R e d w o o d	S t u d e n t s	S t a f f
	<p>Athletic Trainers</p>	<p>In conjunction with Dr. Karen Jackson from PAMF, SUHSD has continued to develop our district-wide sports program.</p> <p>Dr. Karen Jackson provided updates to WAC on 1/22/15 and 3/19/15.</p> <p>PAMF is continuing to provide support for our sports program, and oversees the ongoing education and oversight of our four ATCs.</p> <p>Action: Collaborate with PAMF on standardizing and refining ATC protocols for 2015-16. Will train ATCs to administer ImPact tests.</p>	x	x	x	x		x	

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

4. Nursing/Health Services	Anaphylaxis education and EpiPen training Invited Jerry Hill to provide an update on the stock EpiPen law (SB 1266) at the School Wellness Alliance meeting on 10/8/14. Action: Expand EpiPen training to additional site-based staff, in conjunction with their CPR updates.	x	x	x	x	x	x
	Food allergy protocols Working with the district, the county, and the state on developing standardized food allergy protocols. Action: Work with district nurses to review the district's food allergy protocols. Research food allergy protocols in other districts.	x	x	x	x	x	x
	Cardiac screening program Initiated a district-wide teen cardiac screening program, in collaboration with the Sequoia Healthcare District, the Via Heart Project, the NFL Alumni Association, and Dignity Health Sequoia Hospital to identify cardiac abnormalities, with the goal of identifying disease and allowing for proactive intervention and follow-up. Observed a small scale cardiac screening with Trustee Chris Thomsen at Half Moon Bay High on 9/26/14. The first large scale teen cardiac screening event in N. Calif. at Sequoia High on 3/22/15 was successful. With the assistance of 203 volunteers, 621 teens were screened with EKGs, 110 teens sent for echocardiograms, and 4 cardiac anomalies identified. Action: Discuss next screening with the Via Heart Project--site, date, scope	x	x	x	x	x	x
	Health Fair asthma education booth Worked in collaboration with Stanford-affiliated allergist, Dr. Joann Blessing-Moore. Her nurse, Tara LaBounty, provided 2500 students with information about asthma prevention and treatment at the site-based health fairs. Our asthma and E-cig booths tag-teamed at the 2014-15 health fairs with positive results. Action: Continue outreach in 2015-2016, in conjunction with E-cig education.	x	x	x	x	x	x

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

5. Safe and Healthy School Environment	Activity/ Interventions	Reach/Impact	CHS	SHS	M-A	WHS	Redwood	Students	Staff
	Great California Shakeout Drill	Along with Walter Haub, planned an earthquake drill for all DO staff on 10/16/14 at 10:16am. Long range radios and training were provided to key staff. Incident Command System funds approved. Action: Discuss regular review of first aid kits, and periodic testing of long range radios. Follow up on improvements for 2015 Great California Shakeout Drill on 10/15 at 10:15am.	x	x	x	x	x	x	x
	“The Power of a Positive School Climate”	WAC members attended SMCOE’s Respect! 24/7 “Mental Health/Positive School Climate” conference on 10/28/14. Action: Continue work with site staff in key areas that affect Positive School Climate: stress, AOD, bullying, and suicide prevention.	x	x	x	x	x	x	

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

6. Counseling, psychological, and social services	<p>Mental Health Advisory Committee (MAC)</p> <p>KL coordinates and leads the Mental Health Executive Advisory Committee. Don Milhaupt serves as our liaison to the district administration and Board of Trustees. MAC Exec provides support to our site-based mental health/social-emotional health staff, and thereby supports all district students.</p> <p>MAC Exec visited the Fair Oaks Health Clinic on 11/21/14, toured the new facility, and met with the mental health team.</p> <p>Action: Continue work on AOD, stress reduction, bullying prevention, and depression/suicide risk. Strategize and evaluate best practices for effective, coordinated, and efficient school-based mental health support. Continue to foster district-wide collaboration.</p> <p>Participate in the District’s proposed Mental Health Task Force in 2015-16.</p>	x	x	x	x	x	x
	<p>Alcohol and Other Drug (AOD) prevention education</p> <p>Collaborated with the New Leaf Treatment Center, the Addiction Education Society/Franklin Templeton, and TCI (Teachers’ Curriculum Institute) to enhance the district’s AOD prevention curriculum. First meeting was on 10/16/14. Established the goal of producing an addiction prevention curriculum for use in the district’s Life Skills classes.</p> <p>Neuroscience of Addiction presentations for ~1,700 students were completed by Spring 2015 for Woodside, M-A, Carlmont, and Sequoia. Select Redwood students received an 8 week intensive training program. Post-presentation surveys were administered per TUPE requirement. Towards No Drug Use (TND) surveys were also administered to all district 9th graders per TUPE requirement.</p> <p>Action: Pilot the Neuroscience of Addiction curriculum at Sequoia High, Oct., 2015. Further develop and refine the program based on feedback from the pilot.</p>	x	x	x	x	x	x

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

Activity/ Interventions	Reach/Impact	C H S	S H S	M - A	W H S	R e d w o o d	S t u d e n t s	S t a f f
Suicide prevention	<p>Met with MAC Exec and Debbie Toups on 9/23/14 re: standardizing 5150 protocols for the district. Met with Karen Breslow at the SMCOE re: development of a county-wide suicide prevention toolkit.</p> <p>Action: Continue to research and provide additional resources for suicide prevention education and intervention. Collaborate with mental health staff, district nurses, health aides, guidance counselors, special ed, Independent Study, Middle College, etc.</p> <p>Possible Suicide Prevention Toolkit PD presented by the PAUSD on 1/4/16.</p>	x	x	x	x	x	x	x
LGBTQQ student support	<p>Collaborated with ACS and Outlet to provide support for our LGBTQQ students. Outlet reached out to over 700 students at the site health fairs.</p> <p>The Parent Education Series hosted a parent ed night at Sequoia High in conjunction with ACS/Outlet.</p> <p>Arranged to have Anthony Ross from Outlet present to nurses and health aides in March, 2015. He addressed providing support counseling services for transgender, gender variant students</p> <p>Action: ACS/Outlet will continue working with our district's at risk LGBTQQ students.</p>	x	x	x	x	x	x	
Quiet Time meditation pilot, Redwood High	<p>With the support of Redwood High's Principal Miguel Rodriguez, a Quiet Time pilot launched at Redwood High in Fall, 2014. Staff, TAPP students, and REAL students were trained.</p>					x	x	x

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

		<p>Quiet Time in the SFUSD was featured on NBC Nightly News: http://www.nbcnews.com/nightly-news/san-francisco-schools-transformed-power-meditation-n276301</p> <p>Action: Participate in discussions re: funding for QT, and possible outreach to Carmont. Support the 2nd year pilot at Redwood in 2015-16.</p>								
	<p>Quiet Time outreach</p>	<p>Arranged a field trip with Quiet Time staff and the UCSF pediatric residents 10/24/14. Observed QT at Visitation Valley Middle School and Burton High School. Spoke with students, staff, and admin. Feedback: Impressive trip.</p> <p>Action: Follow-up with UCSF pediatric residency program director, Anda Kuo. Dr. Kuo suggested future collaboration with Dr. Lisa Chamberlain at the Ravenswood Clinic/Stanford Medicine.</p>	x	x	x	x	x	x		
	<p>Youth Mental Health First Aid (YMHFA)</p>	<p>Promoted the SMCOE's YMHFA program in the SUHSD, which is funded by Measure A. ~50 SUHSD staff have completed the training to date.</p> <p>Action: Continue to encourage district-wide participation in the training program. Target audience--students, health aides, office staff, coaches, athletic trainers, etc.</p>	x	x	x	x	x	x	x	
	<p style="text-align: center;">Activity/ Interventions</p>	<p style="text-align: center;">Reach/Impact</p>	C H S	S H S	M - A	W H S	R e d w o o d	S t u d e n t s	S t a f f	
	<p>Mindfulness Pilot Program</p>	<p>Piloted Mission Be's mindfulness program at Sequoia High in Winter/Spring, 2015. Mindfulness classes were offered to the Health Careers Academy and IB students. Data is pending.</p>		x				x		

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

		Action: Research possible options for 2015-16. Sonima is interested in expanding their Stanford affiliated mindfulness/yoga program from the Ravenswood District to the SUHSD.							
	“Supporting Our Most At-Risk Students”	Met with Isabel Cervantes, the district’s LCAP coordinator, and Principal Miguel Rodriguez regarding support for the LCFF/LCAP target groups: English language learners, low-income youth, and foster youth. Discussed school climate and CHKS. Action: Work to support the LCAP target groups in 2015-2016. Review the CHKS data from Spring, 2015, for guidance.	x	x	x	x	x	x	
7. Staff Wellness	Staff Wellness	Connected with several Sequoia teachers in Spring, 2015, re: staff wellness classes. Action: Follow up with district teachers to support efforts to offer wellness classes. Sequoia Principal Sean Priest is supportive of mindfulness training for staff, in addition to students. Redwood Principal Miguel Rodriguez is supportive of the Quiet time meditation training for his staff and students.	x	x	x	x	x		x
	WAC staff newsletter	Oversaw the content, design, and distribution of the biannual WAC newsletter, which provides wellness information to all district staff. Continued with the “benefits @seq” column and an expanded recipe section. The Spring 2015 issue highlighted the topic of “Pre-Diabetes”. Each edition is distributed via both hard-copy and e-version within the SUHSD, as well as widely distributed via e-version to our fellow community partners and educators.	x	x	x	x	x		x

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

		Action: Continue to provide useful wellness information to all SUHSD staff and the broader community.							
8. Family and community engagement	Activity/ Interventions	Reach/Impact	C H S	S H S	M - A	W H S	R e d w o o d	S t u d e n t s	S t a f f
	<p>Parent Education</p>	<p>Provided support for Charlene Margot's Parent Education Series and Carmina Chavez's Bilingual Parent Engagement programs, which reach parents throughout the District, including English language learners.</p> <p>Co-organized with Charlene Margot a four-part mini-series of parent/staff workshops on "Risky Behaviors" hosted at the District Office: 1/29--Neuroscience of Addiction, 2/12--E-cigs and other emerging tobacco products, 3/12--Distracted Driving, 5/6--How to Talk with Your Teen About Sex.</p> <p>The "Risky Behaviors" series was well received. Surveys were distributed per TUPE requirement.</p> <p>Action: Continue support and collaboration. Include EPAA in 2015-16.</p>	x	x	x	x	x	x	x

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

Safe Routes to School	Activity/ Interventions	Reach/Impact	CHS	SHS	M-A	WHS	Redwood	Stanford	Staff
	Distracted Driving program	<p>Kelly Browning, from Impact Teen Drivers, presented on 3/12/15 at the DO for district parents/staff/community, and at Sequoia High for students. Survey results were very positive.</p> <p>Action: An Impact Teen Drivers parent education night is scheduled for 1/14/16 at Woodside High. Consider organizing a corresponding presentation for students.</p>	x	x	x	x	x	x	
	Health Fair Distracted Driving booth	<p>A “Jeopardy” board game was developed by Stanford Trauma and the County Health System to educate students about Distracted Driving. This booth has been one of the most highly attended booths at each health fair. Over 3,000 students attended the health fairs district-wide in 2014-15.</p> <p>Distracted Driving surveys developed by Stanford Trauma were distributed at each health fair.</p> <p>Action: Continue to reach out to students in a hands-on, interactive format. Invite the team back to our health fairs in 2015-2016.</p>	x	x	x	x	x	x	
	County-wide Safe Teen Driving collaborative	<p>This collaborative consists of educators, law enforcement, and county representatives.</p>	x	x	x	x	x	x	

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

		The San Mateo Union High School District hosted Impact Teen Drivers Spring, 2015. The SUHSD has served as a liaison to other districts.							
		Action: Encourage concrete goal setting for 2015-2016, and recruit student support for Distracted Driving efforts.							
Wellness Advisory Committee	Activity/ Interventions	Reach/Impact	C H S	S H S	M - A	W H S	R e d w o o d	S t u d e n t s	S t a f f
	Wellness Advisory Council (WAC) and WAC Executive meetings	<p>KL leads, co-plans, and facilitates the WAC and WAC Executive meetings. Maximized the effectiveness of communication between stakeholders including administration, staff, parents, students, and community partners in district wellness efforts.</p> <p>WAC continues to attract a broad distribution of members. Increased student input has been valuable in 2014-15.</p> <p>Action: Meet with site and district administration to prioritize and update goals for 2015-2016. Submit 2014-15 wellness summaries to the Board of Trustees, Oct. 2015.</p>	x	x	x	x	x	x	x
	WAC membership	<p>An increasingly diverse WAC membership has allowed SUHSD wellness advocates to better understand health data and community/county health priorities for youth and families, ensure that student concerns are heard, and more broadly brainstorm effective student wellness interventions.</p> <p>Attendance at WAC meetings has consistently increased, and more students are participating.</p>	x	x	x	x	x	x	x

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

		Action: Continue to actively recruit from the student population at each site. Actively recruit new WAC Exec members in 2015-16.							
	Eight components of the CSH model	<p>Because many of the areas within the CSH model (e.g. Counseling/Psych/Social Services, Nutrition, Healthy and Safe School Environment) directly impact student engagement, attendance, and academic success, WAC activities provide support for the District Dashboard priorities.</p> <p>Action: Ensure that the goals of the Coordinated School Health Model continue to align with the goals of the SUHSD. Develop a system of ongoing evaluation for the district's wellness efforts. Develop program elements of sustainability.</p>	x	x	x	x	x	x	x
	School Wellness Alliance (SWA) School Wellness Alliance Advisory Group (SWAAG)	<p>KL is a core member of the School Wellness Alliance Advisory Group (SWAAG), which provides guidance to the County-wide School Wellness Alliance (SWA). The SWA was formed to provide networking opportunities with other district wellness advocates and the SM County Health System, resulting in more effective use of time and funding through the sharing of best practices, as well as specific contacts and resources.</p> <p>Co-planned the SWA meeting 10/8/14: http://www.smdailyjournal.com/articles/news/2014-10-09/alliance-focuses-on-students-wellness-students-teachers-legislators-school-officials-meet-to-address-solutions/1776425131369.html</p> <p>Worked with a SWAAG subcommittee on developing a San Mateo County custom CHKS module with additional questions regarding sexual health, nutrition/water intake, physical exercise, and sleep.</p> <p>Action: Continue ongoing work with the SWA and SWAAG in 2015-16. This forum allows the SUHSD to showcase our many wellness successes.</p>	x	x	x	x	x	x	x

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

	Legislative outreach	<p>Invited Jerry Hill and Rich Gordon to participate on an elected officials panel at the School Wellness Alliance meeting 10/8/14. Presented their legislative/educational updates.</p> <p>Invited Jerry Hill, Rich Gordon, and Kevin Mullin to the Teen Heart Screening on 3/22/15. Anne Campbell, Allen Weiner, Alan Sarver, and Jim Lianides visited the screening.</p> <p>Action: Continue to collaborate with legislative partners. Identify areas where they can advocate for our students.</p>	x	x	x	x	x	x	x
	District Office and staff communication	<p>Met weekly with Don Milhaupt, Director of Student Services. Met as needed with Superintendent Jim Lianides.</p> <p>Action: Don M. and KL will establish wellness goals and strategies for 2015-16. Continue to improve communication channels with the staff and administration.</p>	x	x	x	x	x	x	x
	Networking and outside resources	<p>Publicized the positive impact of our district's wellness efforts. Networked throughout the year with a variety of resources (e.g. the Daily Journal, SMCOE, other school districts, community partners, medical colleagues, etc.) to increase the visibility of our district's wellness efforts.</p> <p>Action: Continue to nurture valuable relationships, encourage efficiency, and gain additional resources for support of our wellness programs.</p>	x	x	x	x	x	x	x

Healthy Schools Initiative, Year-End Summary, 2014-15--Karen Li, M.D.

Funding	<p>Healthy Schools Initiative (HSI) grants</p>	<p>Oversaw grant applications, mid term/final reports, and Scope of Work reports for our district’s sub-contractors: Teen Talk, Star Vista, Acknowledge Alliance, and the Parent Education Series. Promoted continued overall wellness funding for the SUHSD.</p> <p>Reached out to staff and partners re: 2015-16 HSI grant cycle.</p> <p>Actively participated in the HSI grant process. working with the Sequoia Healthcare District, SUHSD, contractors, and sub-contractors. Arranged two grant meetings with Woodside re: ACS and CAT programs. Met with the Principals regarding the HSI grants.</p> <p>Actions: Continue to seek ongoing sources of funding and support for our wellness initiatives.</p>	x	x	x	x	x	x	x

SEQUOIA UNION HIGH SCHOOL DISTRICT
Redwood City, California 94062

TO: Board of Trustees

DATE: October 21, 2015

FROM: James Lianides,
SuperintendentSUBJECT: Personnel Recommendations
for October 21, 2015
Board MeetingEmployment – Certificated

Bauer	Charles	C	Teacher – Social Science	.6 fte	10/20/15	E.C. 44909
Bracco	Cheryl	D	Tri-District Math Institute Coordinator		09/01/15	06/30/16
Ramanathan	Subathra	D	Teacher – Mathematics	.6 fte	10/09/15	E.C. 44920

Approved Requests for Leave of Absence for the 2015-16 School Year

NONE

Notice of Termination-Certificated

Berghouse	Susan	M	Teacher – English	Retirement	1.0 fte	06/03/16
Burrows	Suzanne	M	Teacher – Science	Resignation	.6 fte	12/18/15
Cardona	Edmund	D	Teacher – Special Assign.	Retirement	1.0 fte	10/30/15
Davis	Julie	S	Teacher – English	Resignation	1.0 fte	10/15/15
Lundeberg	Vera	C	Teacher – Social Science	Resignation	1.0 fte	10/16/15


Jacqueline McEvoy, Assistant Superintendent

SEQUOIA UNION HIGH SCHOOL DISTRICT
Redwood City, California 94062

TO: Board of Trustees

DATE: October 21, 2015

FROM: James Lianides,
SuperintendentSUBJECT: Personnel Recommendations
for October 21, 2015
Board MeetingEmployment – Classified

Alaee	Sahara	C	Student Worker	Student	0.5 fte	08/18/15
Arimoto	Glenn	D	Grounds Worker II	Retiree	1.0 fte	07/01/15
Avalos Solorio	Emmanuel	C	Student Worker	Student	0.5 fte	08/18/15
Bain	Vanessa	M	IA / Tutor	Short-Term	0.5 fte	09/28/15
Bravo Jacobo	Ana	S	SCIA	Short-Term	1.0 fte	10/08/15
Cabello	Jennifer	S	Office Assist.	Short-Term	1.0 fte	08/18/15
Ceja	Jessika	M	GIS	Short-Term	1.0 fte	09/28/15
Choi	James	T	IA II	Probationary	1.0 fte	10/01/15
Fogel	Nick	M	Campus Security Aide	Short-Term	0.5 fte	09/18/15
Gambardella	Christina	D	Student Worker	Student	0.5 fte	09/14/15
Guarniz	Doris	C	Food Service Cashier	Short-Term	0.5 fte	10/06/15
Higgins	Kinsley	D	Student Worker	Student	0.5 fte	09/14/15
Lara	Danielle	M	IA II	Short-Term	1.0 fte	10/12/15
Mendez	Bryant	D	Student Worker	Student	0.5 fte	10/13/15
Mendieta	Yesica	D	Translator	Short-Term	0.5 fte	09/17/15
Reynaga Cazarez	Wendy	M	IA II	Probationary	1.0 fte	09/28/15
Robles	Gustabo	S	Campus Security Aide	Short-Term	1.0 fte	09/19/15
Ruspini	Susana	W	Sr. IA / Tutor	Retiree	1.0 fte	09/21/15
Tabares	Ricardo	S	SCIA	Short-Term	1.0 fte	10/01/15
Taimani	Ofa	M	Campus Security Aide	Probationary	1.0 fte	10/07/15
Tovar	Gladys	M	AVID Tutor	Short-Term	1.0 fte	08/18/15
Trost	Peter	C	Student Worker	Student	0.5 fte	10/12/15
Zea Ayme	Marilyn	D	Student Worker	Student	0.5 fte	09/11/15

Notice of Terminations

Morrison	Yolanda	C	SCIA	End of Assignment	1.0 fte	09/25/15
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Employment – Adult School

Rios	Luis	A	Campus Security Aide	Short-Term	0.5 fte	09/01/15
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Jacqueline McEvoy, Assistant Superintendent



EDUCATIONAL SERVICES
SEQUOIA UNION HIGH SCHOOL DISTRICT
Request to Declare Textbook Obsolete or
Non-Accountable
21-Oct-15

Textbook	Publisher	Author	Copyright date	Subject
Enduring Vision: A History of the American People (5th ISBN# 0-618-33333-9	Houghton Mifflin	Boyer, Paul	2003	Social Studies

Site

Carlmont

Sequoia Union HSD

Administrative Regulation

AR 5144.1 Students
Suspension And Expulsion/Due Process

Definitions

Suspension from school means removal of a student from ongoing instruction for adjustment purposes. However, "suspension" does not mean any of the following: (Education Code [48925](#))

1. Reassignment to another education program or class at the same school where the student will receive continuing instruction for the length of day prescribed by the Board of Trustees for students of the same grade level
2. Referral to a certificated employee designated by the principal to advise students
3. Removal from the class, but without reassignment to another class or program, for the remainder of the class period without sending the student to the principal or designee as provided in Education Code [48910](#). Removal from a particular class shall not occur more than once every five school days.

Expulsion means removal of a student from the immediate supervision and control, or the general supervision, of school personnel. (Education Code [48925](#))

Day means a calendar day unless otherwise specifically provided. (Education Code [48925](#))

School day means a day upon which the schools of the District are in session or weekdays during the summer recess. (Education Code [48925](#))

Student includes a student's parent/guardian or legal counsel. (Education Code [48925](#))

Principal's designee means one or more administrators or, if there is not a second administrator at one school site, a certificated person specifically designated by the principal, in writing, to assist with disciplinary procedures. Only one such person may be designated at any time as the principal's primary designee and only one such person may be designated as secondary designee for the school year. The names of such persons shall be on file in the principal's office. (Education Code [48911](#))

School property, for the purposes described in Education Code [48900](#), includes, but is not limited to, electronic files and databases. (Education Code [48900\(u\)](#))

Notice of Regulations

At the beginning of each school year, the principal of each school shall ensure that all students and parents/guardians are notified in writing of all school rules related to discipline, suspension and expulsion. Transfer students and their parents/guardians shall be notified at the time of enrollment. (Education Code [35291](#), [48900.1](#), [48980](#))

(cf. [5144](#) - Discipline)

Notification shall include information about the availability of individual school rules and all District policies and regulations pertaining to student discipline. (Education Code [35291](#))

(cf. [5145.6](#) - Parental Notifications)

Grounds for Suspension and Expulsion

Any student, including a student with disabilities, may be subject to suspension or expulsion when it is determined that he/she:

1. Caused, attempted to cause, or threatened to cause physical injury to another person, or willfully used force or violence upon another person, except in self-defense (Education Code [48900\(a\)](#))

A student who aids or abets the infliction or attempted infliction of physical injury on another person, as defined in Penal Code [31](#), may be suspended, but not expelled. However, such a student may be suspended or expelled pursuant to Education Code [48900\(a\)](#) when he/she has been adjudged by a juvenile court to have committed, as an aider or abettor, a crime of physical violence in which the victim suffered great or serious bodily injury. (Education Code [48900\(t\)](#))

2. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence (Education Code [48900\(b\)](#))

(cf. [5131](#) - Conduct)

(cf. [5131.7](#) - Weapons and Dangerous Instruments)

3. Unlawfully possessed, used, sold, or otherwise furnished, or was under the influence of, any controlled substance as defined in the Health and Safety Code [11053-11058](#), alcoholic beverage, or intoxicant of any kind (Education Code [48900\(c\)](#))

(cf. [5131.6](#) - Alcohol and Other Drugs)

4. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code [11053-11058](#), alcoholic beverage or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance or material and represented same as controlled substance, alcohol beverage or intoxicant (Education Code [48900](#)(d))
5. Committed or attempted to commit robbery or extortion (Education Code [48900](#)(e))
6. Caused or attempted to cause damage to school property or private property (Education Code [48900](#)(f))
7. Stole or attempted to steal school property or private property (Education Code [48900](#)(g))
8. Possessed or used tobacco or any products containing tobacco or nicotine products, including but not limited to cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets and betel. This restriction shall not prohibit a student from using or possessing his/her own prescription products. (Education Code [48900](#)(h))

(cf. [5131.62](#) - Tobacco)

9. Committed an obscene act or engaged in habitual profanity or vulgarity (Education Code [48900](#)(i))
10. Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code (Education Code [48900](#)(j))
11. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties (Education Code [48900](#)(k))

No student may be expelled solely for engaging in such disruptive or willfully defiant conduct. This prohibition on expulsion shall not prohibit expulsions for conduct that is subject to expulsion on other grounds.

(cf. [5131.4](#) Student Disturbances)

12. Knowingly received stolen school property or private property (Education Code [48900](#)(l))
13. Possessed an imitation firearm, i.e. a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm (Education Code [48900](#)(m))

14. Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code (Education Code [48900\(n\)](#))

15. Harassed, threatened or intimidated a student who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that student from being a witness or retaliating against that student for being a witness, or both (Education Code [48900\(o\)](#))

16. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma. (Education Code [48900\(p\)](#))

17. Engaged in, or attempted to engage in, hazing. (Education Code [48900\(q\)](#))

Hazing means a method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. Hazing does not include athletic events or school-sanctioned events. (Education Code [48900\(q\)](#))

18. Engaged in an act of bullying. (Education Code [48900\(r\)](#))

Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, directed toward one or more students that has or can reasonably be predicted to have the effect of one or more of the following: (1) placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property; (2) causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health; (3) causing a reasonable pupil to experience substantial interferences with his or her academic performance; or (4) causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

Additionally, any student or group of students in high school who engage in any severe or pervasive physical or verbal act or conduct that constitutes one or more acts as defined in Education Code [48900.2](#), [48900.3](#), or 48900.4 (see items #20-22 below), which also has one or more of the forgoing effects on a reasonable pupil has also committed an act of bullying. (Education Code [48900\(r\)](#))

Electronic act means the creation and transmission, originated on or off the schoolsite, of a communication, including, but not limited to, a message, text, sound, image, or post on a social network Internet web site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager. A post on a social network Internet web site shall include, but is not limited to, the posting or creation of a burn page or the creation of a credible impersonation or false profile for the purpose

of causing a reasonable student any of the effects of bullying described above. (Education Code [48900\(r\)](#))

Reasonable student means a student, including, but not limited to, a student who has been identified as a student with a disability, who exercises average care, skill, and judgment in conduct for a person of his/her age, or for a person of his/her age with his/her disability. (Education Code [48900\(r\)](#))

(cf. [5131.2](#) - Bullying)

19. Made written or oral terrorist threats against school officials and/or school property. (Education Code [48900.7](#))

A terrorist threat includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person, or property damage in excess of \$1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out. (Education Code [48900.7](#))

A high school student is also subject to suspension or recommendation for expulsion when it is determined that he/she:

20. Committed sexual harassment as defined in Education Code [212.5](#) (Education Code [48900.2](#))

Sexual harassment means that conduct, when considered from the perspective of a reasonable person of the same gender as the victim, is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment. (Education Code [212.5,48900.2](#))

(cf. [5145.7](#) - Sexual Harassment)

21. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Education Code [233](#) (Education Code [48900.3](#))

Hate violence means any act punishable under Penal Code [422.6](#), [422.7](#), or 422.75. Such acts include injuring or intimidating another person, interfering with the exercise of a person's civil rights, or damaging a person's property because of the person's race, ethnicity, religion, nationality, disability, gender, gender identity, gender expression, or sexual orientation; a perception of the presence of any of those characteristics in the victim; or the victim's association with a person or group with one or more of those actual or perceived characteristics. (Education Code [233](#); Penal Code [422.55](#))

22. Intentionally engaged in harassment, threat, or intimidation against district personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of

school personnel or students by creating an intimidating or hostile educational environment (Education Code [48900.4](#))

A student may be suspended or expelled for any of the acts listed above if the act is related to school activity or school attendance occurring at any district school or within any other school district, at any time, including, but not limited to, the following: (Education Code [48900\(s\)](#))

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus
4. During, going to, or coming from a school-sponsored activity

Administrators may take appropriate action when information becomes available about student misconduct that originates away from school grounds or school activities that has a direct and detrimental effect on or seriously threatens the discipline, educational environment, safety or general welfare of students, faculty, staff and/or administrators of the District. When assessing the impact of conduct or behavior originating away from school grounds on a District school, staff, students, and/or the educational environment, District administrators will take into consideration the seriousness of the alleged student conduct and the protection of students, faculty, staff and administrators from the effects of violence, drugs, disruption of the educational environment, or other relevant factors. District administrators should evaluate each situation relating to conduct originating away from school grounds on a case-by-case basis. Student conduct originating away from school grounds, which may be subject to discipline as provided herein includes but is not limited to electronic acts that result in a substantial disruption to the educational environment, or for which a substantial disruption to the educational environment is reasonably foreseeable under the circumstances.

In addition, students are subject to disciplinary action for the following offenses: being abusive to others; presenting unacceptable appearance (as defined in Section III); participating in gambling on school grounds, hazing, forgery, or sit-ins; refusing to attend class while on campus; loitering in the rest rooms; violating or inciting others to violate school laws and regulations on any campus within the District; possession or use of laser emitting devices such as laser pointers; possession or use of any electronic signaling device, including paging equipment, except as deemed essential by a licensed physician for the health of a student; interfering with school activities; and any other rules and procedures developed by school sites consistent with the provisions of Education Code [35291.5](#).

As provided by law, policy, and regulation, the Superintendent or principal may use his/her discretion to provide alternatives to suspension or expulsion for a student subject to discipline under this administrative regulation, including, but not limited to, counseling and an anger management program. (Education Code [48900\(v\)](#))

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. [6164.2](#) - Guidance/Counseling Services)

Suspension from Class by a Teacher/Parental Attendance

A teacher may suspend any student from his/her class for the day of the suspension and the next day for any act listed in "Grounds for Suspension and Expulsion" above. (Education Code [48910](#))

A teacher also may refer a student to the principal or designee for consideration of suspension from school. (Education Code [48910](#))

When suspending a student from his/her class, the teacher shall immediately report this action to the principal and send the student to the principal for appropriate action. The student shall be appropriately supervised during the class periods from which he/she has been suspended. (Education Code [48910](#))

As soon as possible, the teacher shall ask the student's parent/guardian to attend a parent-teacher conference regarding the suspension. A counselor or psychologist should attend the conference if it is practicable, and a school administrator shall attend if either the parent/guardian or teacher so requests. (Education Code [48910](#))

A suspended student shall not be returned to class during the period of suspension without the approval of the teacher of the class and the principal. (Education Code [48910](#))

A student suspended from class shall not be placed in another regular class during the period of suspension. However, if a student is assigned to more than one class per day, he/she may be placed in any other regular classes except those held at the same time as the class from which the student was suspended. (Education Code [48910](#))

The teacher of any class from which a student is suspended may require the suspended student to complete any assignments and tests missed during the suspension. (Education Code [48913](#))

Pursuant to board policy, a teacher may require the parent/guardian of a student whom the teacher has suspended to attend a portion of a school day in his/her child's classroom. When a teacher makes this requirement, the principal shall send the parent/guardian a written notice that the parent/guardian's attendance is required pursuant to law. (Education Code [48900.1](#))

The notice shall specify that the attendance may be on either the date the student is scheduled to return to class or within one week thereafter.

This notice shall also:

1. Inform the parent/guardian when his/her presence is expected and by what means he/she may arrange an alternate date
2. Ask the parent/guardian to meet with the principal after the visit and before leaving school, as required by Education Code [48900.1](#)

Suspension by Superintendent, Principal, or Principal's Designee

The Superintendent, principal, or designee may suspend a student for any of the acts listed in "Grounds for Suspension and Expulsion" above. A student may be suspended only when the Superintendent or principal has determined that other means of correction have failed to bring about proper conduct in the student. (Education Code [48900.5](#))

However, the Superintendent, principal, or designee may impose a suspension upon a first offense if he/she determines that the student violated any of items #1-5 listed in "Grounds for Suspension and Expulsion" above or if the student's presence causes a danger to persons. (Education Code [48900.5](#))

When other means of correcting a student's behavior are implemented prior to imposing suspension upon the student, including supervised suspension, the Superintendent, principal, or designee shall document the other means of correction used and retain them in the student's record. (Education Code [48900.5](#))

(cf. [5125](#) - Student Records)

In addition, the Superintendent, principal, or designee shall immediately suspend any student found at school or at a school activity to be: (Education Code [48915](#))

1. Possessing, as verified by a District employee, or selling or otherwise furnishing a firearm, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence
2. Brandishing a knife, as defined in Education Code [48915](#)(g), at another person
3. Unlawfully selling a controlled substance listed in Health and Safety Code [11053-11058](#)
4. Committing or attempting to commit a sexual assault as defined in Penal Code [261](#), [266c](#), [286](#), [288](#), [288a](#), or 289, or committing a sexual battery as defined in Penal Code [243.4](#)
5. Possession of an explosive as defined in 18 USC [921](#)

Explosive means a destructive device and includes, but is not limited to, any explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or similar device. A destructive device includes any other type of weapon (except a shotgun or shotgun shell recognized by the United States Attorney General as suitable for sporting purposes) which might be converted to project an explosive. (18 USC [921](#))

The Superintendent, principal, or designee may suspend a student from school for not more than five consecutive school days unless the suspension is extended pending expulsion. (Education Code [48911](#))

A student may be suspended from school for not more than 20 school days in any school year, unless for purposes of adjustment a student enrolls in or is transferred to another regular school, an opportunity school, or continuation school or class, in which case suspension shall not exceed 30 days in any school year. However, this restriction on the number of days of suspension does not apply when the suspension is extended pending an expulsion. (Education Code [48903](#), [48911](#), [48912](#))

The district may count suspensions that occur while a student is enrolled in another school district toward the maximum number of days for which the student may be suspended in any school year. (Education Code [48903](#))

Suspensions shall be initiated according to the following procedures:

1. Informal Conference: Suspension shall be preceded by an informal conference conducted by the principal, designee or the Superintendent with the student and, whenever practicable, the teacher, supervisor or school employee who referred the student to the principal. At the conference, the student shall be informed of the reason for the disciplinary action, presented with the evidence against him/her, and given the opportunity to present his/her version and evidence in support of his/her defense. (Education Code [48911](#))

This conference may be omitted if the principal, designee or the Superintendent determines that an emergency situation exists. An "emergency situation" involves a clear and present danger to the lives, safety or health of students or school personnel. If a student is suspended without this conference, both the parent/guardian and student shall be notified of the student's right to return to school for the purpose of a conference. The conference shall be held within two school days, unless the student waives his/her right to it or is physically unable to attend for any reason. In such case, the conference will be held as soon as the student is physically able to return to school. (Education Code [48911](#))

2. Administrative Actions: All requests for student suspension are to be processed by the principal or designee of the school in which the student is enrolled at the time of the misbehavior.

A school employee shall report the suspension, including the name of the student and the cause for the suspension, to the Superintendent or designee. (Education Code [48911](#))

3. Notice to Parents/Guardians: At the time of the suspension, a school employee shall make a reasonable effort to contact the parent/guardian by telephone or in person. Within one school day of the beginning of a suspension, a school employee shall mail a notice to the parent/guardian of the suspended student. The notice shall be, insofar as is practicable, in the primary language of the student's parent/guardian.

This notice shall state the specific offense committed by the student. (Education Code [48900.8](#)) In addition, the notice may state the date and time when the student may return to school. If school officials wish to ask the parent/guardian to confer regarding matters pertinent to the suspension, the notice may also add that state law requires the parent/guardian to respond to such requests without delay.

4. Parent/Guardian Conference: Whenever a student is suspended, school officials may meet with the parent/guardian to discuss the causes and duration of the suspension, the school policy involved, and any other pertinent matters. (Education Code [48914](#))

While the parent/guardian is required to respond without delay to a request for a conference about a student's behavior, no penalties may be imposed on the student for the failure of the parent/guardian to attend such conference. The student may not be denied readmission solely because the parent/guardian failed to attend. (Education Code [48911](#))

5. Extension of Suspension: If the Board is considering the expulsion of a suspended student from any school or the suspension of a student for the balance of the semester from continuation school, the Superintendent or designee may, in writing, extend the suspension until such time as the Board has made a decision. (Education Code [48911](#))

Any extension of the original period of suspension shall be preceded by notice of such extension with an offer to hold a conference concerning the extension, giving the student an opportunity to be heard. This conference may be held in conjunction with a meeting requested by the student or parent/guardian to challenge the original suspension. Extension of the suspension may be made only if the Superintendent or designee determines, following a meeting in which the student and the student's parent/guardian were invited to participate, that the student's presence at the school or at an alternative school would endanger persons or property or threaten to disrupt the instructional process. (Education Code [48911](#))

If the student involved is a foster youth, the Superintendent or designee shall notify the district liaison for foster youth of the need to invite the student's attorney and a representative of the appropriate county child welfare agency to attend the meeting. (Education Code [48853.5](#), [48911](#), [48918.1](#))

In addition to suspending a student, the Superintendent, principal, or designee may provide services or require the student to participate in an alternative disciplinary program designed to correct his/her behavior and keep him/her in school.

Suspension by the Board

The Board may suspend a student for any of the acts listed in "Grounds for Suspension and Expulsion" above and within the limits specified in "Suspension by Superintendent, Principal, or Principal's Designee" above. (Education Code [48912](#))

The Board may suspend a student enrolled in a continuation school or class for a period not longer than the remainder of the semester if any of the acts enumerated in "Grounds for Suspension and Expulsion" occurred. The suspension shall meet the requirements of Education Code [48915](#). (Education Code [48912.5](#))

When the Board is considering a suspension, disciplinary action, or any other action (except expulsion) against any student, it shall hold a closed session if a public hearing would lead to disclosure of information which would violate a student's right to privacy under Education Code [49073-49079](#). (Education Code [35146](#), [48912](#))

The Board shall provide the student and his/her parent/guardian with written notice of the closed session by registered or certified mail. Upon receiving this notice, the student or parent/guardian may request a public meeting, and this request shall be granted if made in writing within 48 hours after receipt of the Board's notice. However, any discussion that conflicts with any other student's right to privacy still shall be held in closed session. (Education Code [35146](#), [48912](#))

(cf. [9321](#) - Closed Session Purposes and Agendas)

Authority to Expel

A student may be expelled only by the Board. The Board shall expel, as required by law, any student found to have committed certain offenses listed below under "Mandatory Recommendation and Mandatory Expulsion." (Education Code [48915](#))

For all other grounds listed above under "Grounds for Suspension and Expulsion," the Board shall order a student expelled upon the recommendation of the Superintendent, principal, or designee, only if the Board makes a finding of either or both of the following: (Education Code [48915](#) (b) and (e))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

(cf. [5144.2](#) - Suspension and Expulsion/Due Process (Individuals with Exceptional Needs))

Mandatory Recommendation for Expulsion

Unless the Superintendent, principal, or designee determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct, he/she shall recommend a student's expulsion for any of the following acts: (Education Code [48915\(a\)](#))

1. Causing serious physical injury to another person, except in self-defense
2. Possession of any knife as defined in Education Code [48915\(g\)](#), explosive or other dangerous object of no reasonable use to the student

(cf. [5131.7](#) - Weapons and Dangerous Instruments)

3. Unlawful possession of any controlled substance, as listed in Health and Safety Code [11053-11058](#), except for (a) the first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis, or (b) the student's possession of over-the-counter medication for his/her use or other medication prescribed for him/her by a physician
4. Robbery or extortion
5. Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee

In determining whether or not to recommend the expulsion of a student, the Superintendent, principal, or designee shall act as quickly as possible to ensure that the student does not lose instructional time. (Education Code [48915](#))

Mandatory Recommendation and Mandatory Expulsion

The principal, Superintendent or designee shall recommend that the Board expel any student found at school or at a school activity to be: (Education Code [48915\(c\)](#))

1. Possessing, as verified by a district employee, or selling or otherwise furnishing a firearm, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence

However, possession of an imitation firearm, as defined in Education Code [48900\(m\)](#), shall not be regarded as an offense requiring a mandatory recommendation for expulsion and mandatory expulsion.

2. Brandishing a knife as defined in Education Code [48915\(g\)](#) at another person

3. Unlawfully selling a controlled substance listed in Health and Safety Code 110530-[11058](#)
4. Committing or attempting to commit a sexual assault as defined in Penal Code [261](#), [266c](#), [286](#), [288](#), [288a](#), or 289, or committing a sexual battery as defined in Penal Code [243.4](#)
5. Possessing an explosive as defined in 18 USC [921](#)

Upon finding that the student committed any of these acts, the Board shall expel the student.

Student's Right to Expulsion Hearing

The student is entitled to a hearing to determine whether the student should be expelled. The hearing shall be held within 30 school days after the principal or Superintendent or designee determines that one of the acts listed under "Grounds for Suspension and Expulsion" has occurred. (Education Code [48918\(a\)](#))

The student is entitled to one postponement of an expulsion hearing for a period of not more than 30 calendar days. The request for postponement shall be in writing. Any subsequent postponement may be granted at the Board's discretion. (Education Code [48918\(a\)](#))

If the Board finds it impracticable to comply with these time requirements for conducting an expulsion hearing, the Superintendent or designee may, for good cause, extend the time period by an additional five school days. Reasons for the extension shall be included as a part of the record when the expulsion hearing is held. (Education Code [48918\(a\)](#))

If the Board finds it impractical to comply with the time requirements of the expulsion hearing due to a summer recess of Board meetings of more than two weeks, the days during the recess shall not be counted as school days. The days not counted during the recess may not exceed 20 school days, as defined in Education Code [48925](#). Unless the student requests in writing that the expulsion hearing be postponed, the hearing shall be held not later than 20 calendar days prior to the first day of the next school year. (Education Code [48918\(a\)](#))

Once the hearing starts, all matters shall be pursued with reasonable diligence and concluded without unnecessary delay. (Education Code [48918\(a\)](#))

Rights of Complaining Witness

An expulsion hearing involving allegations of sexual assault or sexual battery may be postponed for one school day in order to accommodate the special physical, mental, or emotional needs of a student who is the complaining witness. (Education Code [48918.5](#))

Whenever the Superintendent or designee recommends an expulsion hearing that addresses allegations of sexual assault or sexual battery, he/she shall give the complaining witness a copy

of the district's suspension and expulsion policy and regulation and shall advise the witness of his/her right to: (Education Code [48918.5](#))

1. Receive five days' notice of his/her scheduled testimony at the hearing
2. Have up to two adult support persons of his/her choosing present at the hearing at the time he/she testifies
3. Have a closed hearing during the time he/she testifies

Whenever any allegation of sexual assault or sexual battery is made, the Superintendent or designee shall immediately advise complaining witnesses and accused students to refrain from personal or telephone contact with each other during the time when an expulsion process is pending. (Education Code [48918.5](#))

Written Notice of the Expulsion Hearing

Written notice of the hearing shall be forwarded to the student and the student's parent/guardian at least 10 calendar days before the date of the hearing. The notice shall include: (Education Code [48900.8](#), [48918\(b\)](#))

1. The date and place of the hearing
2. A statement of the specific facts and charges upon which the proposed expulsion is based
3. A copy of district disciplinary rules which relate to the alleged violation
4. Notification of the student's or parent/guardian's obligation, pursuant to Education Code [48915.1](#), to provide information about the student's status in the District to any other district in which the student seeks enrollment. This obligation applies when a student is expelled for acts other than those described in Education Code [48915\(a\)](#) or (c).

(cf. [5119](#) - Students Expelled from Other Districts)

5. The opportunity for the student or the student's parent/guardian to appear in person or to employ and be represented by legal counsel or by a nonattorney advisor.

Legal counsel means an attorney or lawyer who is admitted to the practice of law in California and is an active member of the State Bar of California.

Nonattorney advisor means an individual who is not an attorney or lawyer, but who is familiar with the facts of the case and has been selected by the student or student's parent/guardian to provide assistance at the hearing.

6. The right to inspect and obtain copies of all documents to be used at the hearing

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7. The opportunity to confront and question all witnesses who testify at the hearing

8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf, including witnesses

Additional Notice of Expulsion Hearing for Foster Youth

At least 10 days prior to a hearing to determine if a student who is a foster youth as defined under Education Code [48853.5](#) should be expelled for an offense not requiring a mandatory recommendation for expulsion, the Superintendent or designee shall notify the student's attorney and a representative of an appropriate county child welfare agency. If the hearing is pursuant to an offense requiring a mandatory expulsion recommendation, the Superintendent or designee may provide the same notification. The notice shall be provided by the most cost-effective method possible, including by email or a telephone call. (Education Code [48918.1](#))

Conduct of Expulsion Hearing

1. Closed Session: Notwithstanding the provisions of Government Code [54953](#) and Education Code [35145](#), the Board shall conduct a hearing to consider the expulsion of the student in a session closed to the public unless the student requests in writing at least five days prior to the hearing that the hearing be a public meeting. If such request is made, the meeting shall be public unless another student's privacy rights would be violated. (Education Code [48918\(c\)](#))

Whether the expulsion hearing is held in closed or public session, the Board may meet in closed session to deliberate and determine whether or not the student should be expelled. If the Board admits any other person to this closed session, the parent/guardian, the student, and the counsel of the student shall also be allowed to attend the closed session. (Education Code [48918\(c\)](#))

If a hearing that involves a charge of sexual assault or sexual battery is to be conducted in public, a complaining witness shall have the right to have his/her testimony heard in closed session when testifying in public would threaten serious psychological harm to the witness and when there are no alternative procedures to avoid the threatened harm, including, but not limited to, videotaped deposition or contemporaneous examination in another place communicated to the hearing room by closed-circuit television. (Education Code [48918\(c\)](#))

2. Record of Hearing: A record of the hearing shall be made and may be maintained by any means, including electronic recording, as long as a reasonably accurate written and complete transcription of the proceedings can be made. (Education Code [48918\(g\)](#))

3. Subpoenas: Before commencing a student expulsion hearing, the Board may issue subpoenas, at the request of either the student or the Superintendent or designee, for the personal appearance at the hearing of any person who actually witnessed the action that gave rise to the

recommendation for expulsion. After the hearing has commenced, the Board or the hearing officer or administrative panel may issue such subpoenas at the request of the student or the County Superintendent of Schools or designee. All subpoenas shall be issued in accordance with

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the Code of Civil Procedure [1985-1985.2](#) and enforced in accordance with Government Code [11455.20](#). (Education Code [48918\(i\)](#))

Any objection raised by the student or the Superintendent or designee to the issuance of subpoenas may be considered by the Board in closed session, or in open session if so requested

by the student, before the meeting. The Board's decision in response to such an objection shall be final and binding. (Education Code [48918\(i\)](#))

If the Board determines, or if the hearing officer or administrative panel finds and submits to the Board, that a witness would be subject to unreasonable risk of harm by testifying at the hearing, a subpoena shall not be issued to compel the personal attendance of that witness at the hearing. However, that witness may be compelled to testify by means of a sworn declaration as described in item #4 below. (Education Code [48918\(i\)](#))

4. Presentation of Evidence: While technical rules of evidence do not apply to expulsion hearings, evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs. The decision of the Board to expel must be supported by substantial evidence that the student committed any of the acts pursuant to Education Code [48900](#) and listed in "Grounds for Suspension and Expulsion." (Education Code [48918\(h\)](#))

Findings of fact shall be based solely on the evidence at the hearing. While no finding shall be based solely on hearsay, sworn declarations may be admitted as testimony from witnesses whose disclosure of their identity or testimony at a hearing may subject them to an unreasonable risk of physical or psychological harm. (Education Code [48918](#) (f) and (h))

In cases where a search of a student's person or property has occurred, evidence describing the reasonableness of the search shall be included in the hearing record.

5. Testimony by Complaining Witnesses: The following procedures shall be observed when hearings involve allegations of sexual assault or sexual battery by a student: (Education Code [48918](#), [48918.5](#))

a. Any complaining witness shall be given five days' notice before being called to testify.

b. Any complaining witness shall be entitled to have up to two adult support persons, including, but not limited to, a parent/guardian or legal counsel, present during his/her testimony.

c. Before a complaining witness testifies, support persons shall be admonished that the hearing is confidential.

d. The person presiding over the hearing may remove a support person whom he/she finds is disrupting the hearing.

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e. If one or both support persons are also witnesses, the hearing shall be conducted in accordance with Penal Code [868.5](#).

f. Evidence of specific instances of prior sexual conduct of a complaining witness shall be presumed inadmissible and shall not be heard unless the person conducting the hearing

determines that extraordinary circumstances require the evidence to be heard. Before such a determination is made, the complaining witness shall be given notice and an opportunity to oppose the introduction of this evidence. In the hearing on the admissibility of this evidence, the complaining witness shall be entitled to be represented by a parent/guardian, legal counsel, or other support person. Reputation or opinion evidence regarding the sexual behavior of a complaining witness shall not be admissible for any purpose.

g. In order to facilitate a free and accurate statement of the experiences of the complaining witness and to prevent discouragement of complaints, the district shall provide a nonthreatening environment.

(1) The district shall provide a room separate from the hearing room for the use of the complaining witness before and during breaks in testimony.

(2) At the discretion of the person conducting the hearing, the complaining witness shall be allowed reasonable periods of relief from examination and cross-examination during which he/she may leave the hearing room.

(3) The person conducting the hearing may:

(a) Arrange the seating within the hearing room so as to facilitate a less intimidating environment for the complaining witness

(b) Limit the time for taking the testimony of a complaining witness to the hours he/she is normally in school, if there is no good cause to take the testimony during other hours

(c) Permit one of the support persons to accompany the complaining witness to the witness stand

6. Decision Within 10 Days: The Board's decision on whether to expel a student shall be made within 10 school days after the conclusion of the hearing, unless the student requests in writing that the decision be postponed. (Education Code [48918\(a\)](#))

7. Decision Within 40 Days: If the Board does not meet on a weekly basis, its decision on whether to expel a student shall be made within 40 school days after the student is removed from his/her school of attendance, unless the student requests in writing that the decision be postponed. (Education Code [48918\(a\)](#))

Alternative Expulsion Hearing: Hearing Officer or Administrative Panel

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Instead of conducting an expulsion hearing itself, the Board may contract with the county hearing officer or with the Office of Administrative Hearings of the State of California for a hearing officer. Alternatively, the Board may appoint an impartial administrative panel

composed of three or more certificated personnel, none of whom shall be members of the Board or on the staff of the school in which the student is enrolled. (Education Code [48918\(d\)](#))

A hearing conducted by the hearing officer or administrative panel shall conform to the same procedures as apply to a hearing conducted by the Board as specified above in "Conduct of Expulsion Hearing." (Education Code [48918](#) (a) and (d))

The hearing officer or administrative panel shall, within three school days after the hearing, determine whether to recommend expulsion of the student to the Board. If expulsion is not recommended, the expulsion proceeding shall be terminated and the student shall be immediately reinstated. The Superintendent or designee shall place the student in a classroom instructional program, any other instructional program, a rehabilitation program, or any combination of these programs after consulting with district staff, including the student's teachers, and with the student's parent/guardian. The decision to not recommend expulsion shall be final. (Education Code [48918\(e\)](#))

If expulsion is recommended, findings of fact in support of the recommendation shall be prepared and submitted to the Board of Trustees. All findings of fact and recommendations shall be based solely on the evidence presented at the hearing. The Board may accept the recommendation based either upon a review of the findings of fact and recommendations submitted or upon the results of any supplementary hearing the Board may order. (Education Code [48918\(f\)](#))

The hearing officer or administrative panel may recommend that the Board suspend the enforcement of the expulsion for a period of one year. (See "Suspension of Enforcement of the Expulsion below.") (Education Code [48917](#), [48918](#))

Final Action by the Board

Whether the expulsion hearing is conducted in closed or public session by the Board, a hearing officer, or an administrative panel, the final action to expel must be taken by the Board at a public meeting. (Education Code [48918\(j\)](#))

If the Board conducts the hearing and reaches a decision not to expel, this decision shall be final and the student shall be reinstated immediately.

Upon ordering an expulsion, the Board shall set a date when the student shall be reviewed for readmission to a school within the District. For a student expelled for an act listed under "Mandatory Recommendation and Mandatory Expulsion" above, this date shall be one year from the date the expulsion occurred, except that the Board may set an earlier date on a case-by-case basis. For a student expelled for other acts, this date shall be no later than the last day of the

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semester following the semester in which the expulsion occurred. If an expulsion is ordered during the summer session or the intersession period of a year-round program, the Board shall set a date when the student shall be reviewed for readmission not later than the last day of the

semester following the summer session or intersession period in which the expulsion occurred. (Education Code [48916](#))

At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, which may include: (Education Code [48916](#))

1. Periodic review as well as assessment of the student at the time of review for readmission
2. Recommendations for improved academic performance, tutoring, special education assessments, job training, counseling, employment, community service and/or other rehabilitative programs

Written Notice to Expel

The Superintendent or designee shall send written notice of the decision to expel to the student or parent/guardian. This notice shall include the following:

1. The specific offense committed by the student for any of the causes for suspension or expulsion listed above under "Grounds for Suspension and Expulsion" (Education Code [48900.8](#))
2. The fact that a description of readmission procedures will be made available to the student and his/her parent/guardian (Education Code [48916](#))
3. Notice of the right to appeal the expulsion to the County Board of Education (Education Code [48918](#))
4. Notice of the student's or parent/guardian's obligation to inform any new District in which the student seeks to enroll of the student's status with the expelling District, pursuant to Education Code [48915.1](#) (Education Code [48918](#))

5. Notice of the alternative educational placements available to the student during the time of expulsion (Education Code [48918](#))

Suspension of Enforcement of the Expulsion

The Board, upon voting to expel a student, may suspend the enforcement of the expulsion order for not more than one calendar year.

When deciding whether to suspend the enforcement of an expulsion, the Board shall take into account the following criteria:

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1. The student's pattern of behavior
2. The seriousness of the misconduct
3. The student's attitude toward the misconduct and his/her willingness to follow a rehabilitation program

In cases of mandatory expulsion, the enforcement of an expulsion order shall not be suspended.

The suspension of the enforcement of an expulsion shall be governed by the following:
(Education Code [48917](#))

1. The Board may, as a condition of the suspension of enforcement, assign the student to a school, class or program appropriate for the student's rehabilitation. This rehabilitation program may provide for the involvement of the student's parent/guardian in the student's education. However, a parent/guardian's refusal to participate in the rehabilitation program shall not be considered in the Board's determination as to whether the student has satisfactorily completed the rehabilitation program. (Education Code [48917](#))
2. During the period when enforcement of the expulsion order is suspended, the student shall be on probationary status. (Education Code [48917](#))
3. The suspension of the enforcement of an expulsion order may be revoked by the Board if the student commits any of the acts listed under "Grounds for Suspension and Expulsion" above or violates any of the District's rules and regulations governing student conduct. (Education Code [48917](#))
4. When the suspension of the enforcement of an expulsion order is revoked, a student may be expelled under the terms of the original expulsion order. (Education Code [48917](#))
5. Upon satisfactory completion of the rehabilitation assignment, the Board shall reinstate the student in a district school. Upon reinstatement, the Board may order the expunging of any or all records of the expulsion proceedings. (Education Code [48917](#))

6. Suspension of the enforcement of an expulsion order shall not affect the time period and requirements for the filing of an appeal of the expulsion order with the County Board of Education.

7. The Superintendent or designee shall send written notice of any decision to suspend the enforcement of an expulsion order during a period of probation to the student or parent/guardian. The notice shall also inform the parent/guardian of the right to appeal the expulsion to the County Board of Education, the alternative educational placement to be provided to the student during the time of expulsion, and the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with the expelling district, pursuant to Education Code [48915.1\(b\)](#). (Education Code [48918\(j\)](#))

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Right to Appeal

The student or parent/guardian is entitled to file an appeal of the Board's decision to the County Board of Education. The appeal must be filed within 30 days of the Board's decision to expel, even if the expulsion action is suspended and the student is placed on probation. (Education Code [48919](#))

The student shall submit a written request for a copy of the written transcripts and supporting documents from the district simultaneously with the filing of the notice of appeal with the County Board. The district shall provide the student with these documents within 10 school days following the student's written request. (Education Code [48919](#))

~~Post Expulsion Placements~~ ***Placements While Under Expulsion***

The Board shall refer expelled students to a program of study that meets all the following conditions: (Education Code [48915](#), [48915.01](#))

1. Is appropriately prepared to accommodate students who exhibit discipline problems
2. Is not provided at a comprehensive middle, junior or senior high school or at any elementary school, unless the program is offered at a community day school established at such a site
3. Is not housed at the school site attended by the student at the time of suspension

(cf. [6185](#) - Community Day School)

When the placement described above is not available, and when the County Superintendent of Schools so certifies, students expelled for acts described in items #6-13 and #20-22 under "Grounds for Suspension and Expulsion" may be instead referred to a program of study that is provided at another comprehensive senior high school. (Education Code [48915](#))

The program for a student expelled from any of grades K-6 shall not be combined or merged with programs offered to students in any of grades 7-12. (Education Code [48916.1](#))

Students expelled from grades 7-12 may be offered independent study as a voluntary alternative to available classroom instruction; however, the student's parent/guardian must first provide written consent for this option. (Education Code [48916.1](#))

(cf. [6158](#) - Independent Study)

Readmission After Expulsion

Readmission procedures shall be as follows:

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1. On the date set by the Board when it ordered the expulsion, the District shall consider readmission of the student. (Education Code [48916](#))
2. The parents/guardians must present to the Superintendent evidence of the student's readiness to return, which shall be demonstrated by evidence of the student's satisfactory compliance with the requirements of the expulsion order (for example, written reports from required treatment, or a record of adherence to behavioral requirements during the period of expulsion).
3. The Superintendent or designee shall hold a readmission committee meeting with the parent/guardian and the student. At the conference the student's rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met. School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
4. The Superintendent or designee shall transmit his/her recommendation regarding readmission to the Board. The Board shall consider this recommendation in closed session if information would be disclosed in violation of Education Code [49073-49079](#). If a written request for open session is received from the parent/guardian or adult student, it shall be honored.
5. If the readmission is granted, the Superintendent or designee shall notify the student and parent/guardian, by registered mail, of the Board's decision regarding readmission. ***Students shall be placed in a different high school from which the expulsion occurred unless a specialized instructional program required by the student is not available on any other campus.***
6. The Board may deny readmission if it finds that the student has not satisfied the conditions of the rehabilitation plan or that the student continues to pose a danger to campus safety or to other District students or employees. (Education Code [48916](#))

7. If the Board denies the readmission of a student, the Board shall determine either to continue the student's placement in the alternative educational program initially selected or to place the student in another program that serves expelled students, including placement in a county community school. (Education Code [48916](#))

8. The Board shall provide written notice to the expelled student and parent/guardian describing the reasons for denying readmittance into the regular program. This notice shall indicate the Board's determination of the educational program which the Board has chosen. The student shall enroll in that program unless the parent/guardian chooses to enroll the student in another school district. (Education Code [48916](#))

No student shall be denied readmission into the district based solely on the student's arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile school, or other such contact with the juvenile justice system. (Education Code [48645.5](#))

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Maintenance of Records

The District shall maintain a record of each suspension and expulsion, including its specific cause(s). (Education Code [48900.8](#))

Expulsion records of any student shall be maintained in the student's mandatory interim record, and sent to any school in which the student subsequently enrolls upon written request by that school. (Education Code [48918\(k\)](#))

The Superintendent or designee shall, within five working days, honor any other district's request for information about an expulsion from this District. (Education Code [48915.1](#))

(cf. [5119](#) - Students Expelled from Other Districts)

(cf. [5125](#) - Student Records)

Outcome Data

The Superintendent or designee shall maintain the following data: (Education Code [48900.8](#), [48916.1](#))

1. The number of students recommended for expulsion
2. The specific grounds for each recommended expulsion
3. Whether the student was subsequently expelled
4. Whether the expulsion order was suspended

5. The type of referral made after the expulsion
6. The disposition of the student after the end of the expulsion period

Notifications to Law Enforcement Authorities

Prior to the suspension or expulsion of any student, the principal or designee shall notify appropriate city or county law enforcement authorities of any student acts of assault which may have violated Penal Code [245](#). (Education Code [48902](#))

The principal or designee also shall notify appropriate city or county law enforcement authorities of any student acts which may involve the possession or sale of narcotics or of a controlled substance. In addition, law enforcement authorities shall be notified regarding any acts by students or nonstudents regarding the possession, sale, or furnishment of firearms, explosives, or other dangerous weapons in violation of Education Code [48915\(c\)\(1\)](#) or (5) or Penal Code [626.9](#) and [626.10](#). (Education Code [48902](#))

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Within one school day after a student's suspension or expulsion, the principal or designee shall notify appropriate city or county law enforcement authorities, by telephone or other appropriate means, of any student acts which may violate Education Code [48900\(c\)](#) or (d), relating to the possession, use, offering or sale of controlled substances, alcohol, or intoxicants of any kind. (Education Code [48902](#))

Regulation SEQUOIA UNION HIGH SCHOOL DISTRICT

approved: December 10, 1997 Redwood City, California

revised: January 18, 2012

revised: November 19, 2014

**SEQUOIA UNION HIGH SCHOOL DISTRICT
SEPTEMBER, 2015 EXPENDITURES**

Agenda Item: _____
Date: _____

Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
01 GENERAL FUND					
9/4/2015	01	3401	JEFFREY FRANKLIN	992984	1,457.48
9/11/2015	01	3401	ACSIG DENTAL	994202	1.60
9/29/2015	01	3401	CALIF. SCHOOLS DNTL COALITION	999182	462.96
			HLTH & WELFARE BNFT CERT-3401 TOTAL		1,922.04
9/11/2015	01	3402	ACSIG DENTAL	994202	1.60
9/29/2015	01	3402	CALIF. SCHOOLS DNTL COALITION	999182	347.22
			HLTH & WELFARE BNFT CLASS-3402 TOTAL		348.82
9/4/2015	01	3701	PUBLIC EMPLOYEES' RETIREMENT S	992976	708.23
9/23/2015	01	3701	SEQUOIA UNION HIGH SCHOOL DIST	996856	147,864.13
			RETIREE BENEFITS CERT-3701 TOTAL		148,572.36
9/4/2015	01	3702	PUBLIC EMPLOYEES' RETIREMENT S	992976	648.14
9/23/2015	01	3702	SEQUOIA UNION HIGH SCHOOL DIST	996856	129,802.91
			RETIREE BENEFITS, CLASS-3702 TOTAL		130,451.05
9/1/2015	01	4110	FOLLETT SCHOOL SOLUTIONS INC	991865	4,782.38
9/1/2015	01	4110	MPS	991874	13,573.08
9/2/2015	01	4110	HOUGHTON MIFFLIN HARCOURT	992343	1,184.56
9/4/2015	01	4110	AMERICAN PRINTING HOUSE	992955	218.00
9/4/2015	01	4110	FOLLETT SCHOOL SOLUTIONS INC	992956	1,357.70
9/9/2015	01	4110	FOLLETT SCHOOL SOLUTIONS INC	993678	2,842.72
9/11/2015	01	4110	CONTINENTAL BOOK COMPANY	994213	616.00
9/11/2015	01	4110	KENDAL/HUNT PUBLISHING CO	994244	3,637.48
9/15/2015	01	4110	FOLLETT SCHOOL SOLUTIONS INC	994808	788.08
9/18/2015	01	4110	PEARSON EDUCATION INC.	995823	12,699.33
9/18/2015	01	4110	FOLLETT SCHOOL SOLUTIONS INC	995832	4,688.03
9/23/2015	01	4110	PERMA BOUND	996839	8,917.86
9/25/2015	01	4110	FOLLETT SCHOOL SOLUTIONS INC	998175	1,464.96
9/29/2015	01	4110	FOLLETT SCHOOL SOLUTIONS INC	999190	3,647.04
9/29/2015	01	4110	SCHOLASTIC INC.	999216	69,250.05
9/30/2015	01	4110	FOLLETT SCHOOL SOLUTIONS INC	999625	4,159.57
			TEXTBOOKS-4110 TOTAL		133,826.84
9/1/2015	01	4210	FOLLETT SCHOOL SOLUTIONS INC	991865	4,344.81
9/4/2015	01	4210	FOLLETT SCHOOL SOLUTIONS INC	992956	3,370.51
9/9/2015	01	4210	FOLLETT SCHOOL SOLUTIONS INC	993678	3,971.40
9/25/2015	01	4210	FOLLETT SCHOOL SOLUTIONS INC	998175	931.84
9/30/2015	01	4210	FOLLETT SCHOOL SOLUTIONS INC	999625	478.31
			OTHER BOOKS-4210 TOTAL		13,096.87
9/1/2015	01	4310	CENTRAL BUSINESS EQUIPMENT	991880	674.27
9/1/2015	01	4310	IRENE OLIVEIRA	991903	51.67
9/1/2015	01	4310	SAFEWAY	991906	69.48
9/2/2015	01	4310	MARCUS BELTRAMO	992342	62.38
9/2/2015	01	4310	MICHAL NOZIK	992344	239.23
9/4/2015	01	4310	SEQUOIA UHSD REVOLVING FUND	992948	205.05
9/4/2015	01	4310	CLAY PLANET	992951	577.70
9/4/2015	01	4310	JILL BAUMGARTEL	992986	489.53
9/4/2015	01	4310	BLICK ART MATERIALS	992987	172.01
9/4/2015	01	4310	GLS	992992	118.72
9/4/2015	01	4310	INC GRIZZLY INTERNATIONAL	992993	304.39
9/4/2015	01	4310	PETER GROSS	992994	82.14
9/4/2015	01	4310	ADA BADMINTON & TENNIS	992999	197.87
9/4/2015	01	4310	APPERSON INC.	993000	169.64
9/4/2015	01	4310	B & H VIDEO	993001	1,406.95
9/4/2015	01	4310	JW PEPPER & SONS INC	993002	588.51

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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
9/4/2015	01	4310	KENNEDY INDUSTRIES INC	993003	162.40
9/8/2015	01	4310	MIKE KULIGA	993421	962.93
9/9/2015	01	4310	PEGASUS PRODUCTS GROUP	993649	684.70
9/9/2015	01	4310	SERVICE PRESS INC	993650	109.00
9/9/2015	01	4310	GWEN SIDLEY	993651	248.43
9/9/2015	01	4310	PAUL SNOW	993653	87.47
9/9/2015	01	4310	CAROLINA BIOLOGICAL SUPPLY	993660	58.37
9/9/2015	01	4310	JP DIGITAL IMAGING INC.	993680	742.50
9/9/2015	01	4310	MPS	993685	221.00
9/9/2015	01	4310	SAFEWAY	993690	34.05
9/9/2015	01	4310	TOM SLATER	993692	189.47
9/9/2015	01	4310	FELICIA YANG	993694	176.41
9/11/2015	01	4310	VARSITY SPIRIT FASHIONS	994206	7,265.66
9/11/2015	01	4310	CDW	994212	2,264.88
9/11/2015	01	4310	CUSTOMINK	994214	993.22
9/11/2015	01	4310	S&R SPORT	994216	792.00
9/11/2015	01	4310	RACHEL "MARTHA" RICHARDS	994220	66.43
9/11/2015	01	4310	SEHI COMPUTER PRODUCTS INC	994227	651.04
9/11/2015	01	4310	SEQUOIA UHSD REVOLVING FUND	994228	459.47
9/11/2015	01	4310	CUSTOMINK	994238	412.80
9/11/2015	01	4310	JOAN FISER	994241	341.96
9/11/2015	01	4310	CRISTELDA GUILLEN	994242	56.61
9/15/2015	01	4310	BLICK ART MATERIALS	994807	1,685.95
9/15/2015	01	4310	JW PEPPER & SONS INC	994810	1,184.17
9/15/2015	01	4310	CHRISTLE WATERS	994821	496.64
9/15/2015	01	4310	CENTRAL BUSINESS EQUIPMENT	994829	674.27
9/15/2015	01	4310	FRY'S	994831	457.14
9/15/2015	01	4310	LAMOTTE COMPANY	994834	263.20
9/16/2015	01	4310	SAFEWAY	995143	26.03
9/16/2015	01	4310	CLARE SZYDLOWSKI	995145	256.44
9/16/2015	01	4310	MICHAEL TILLSON	995146	104.51
9/18/2015	01	4310	DEMCO INC.	995831	563.38
9/18/2015	01	4310	JW PEPPER & SONS INC	995837	260.86
9/18/2015	01	4310	RAPHAEL KAUFFMANN	995838	299.00
9/18/2015	01	4310	B & H VIDEO	995841	8,287.50
9/18/2015	01	4310	JENNY BRATTON	995842	41.68
9/18/2015	01	4310	TIFFANY BURKLE	995843	411.12
9/22/2015	01	4310	CENTRAL BUSINESS EQUIPMENT	996381	2,285.30
9/22/2015	01	4310	TENNIS WAREHOUSE	996387	492.77
9/22/2015	01	4310	CLAY PLANET	996397	1,704.51
9/22/2015	01	4310	SHOMACE IGHANIAN	996399	228.79
9/22/2015	01	4310	ERIN KILTY	996402	247.34
9/23/2015	01	4310	VARSITY SPIRIT FASHIONS	996833	1,572.64
9/23/2015	01	4310	PABLO AGUILERA	996844	331.20
9/25/2015	01	4310	PATRICK MAIER	998184	102.41
9/25/2015	01	4310	CHARLES VELSCHOW	998193	32.94
9/25/2015	01	4310	KATHRYN WEINGAND	998194	52.31
9/25/2015	01	4310	STEVEN WONG	998196	72.57
9/25/2015	01	4310	SAFEWAY	998202	347.60
9/25/2015	01	4310	MARCUS BELTRAMO	998214	150.00
9/25/2015	01	4310	MAUREEN CAMPBELL	998215	60.41
9/25/2015	01	4310	CLAY PLANET	998217	735.70
9/25/2015	01	4310	EBSCO INFORMATION SERVICES	998219	140.34

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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
9/25/2015	01	4310	FELIX GANDARA-GUZMAN	998222	124.07
9/29/2015	01	4310	SEQUOIA UHSD REVOLVING FUND	999185	528.51
9/29/2015	01	4310	APPLE COMPUTER	999189	601.68
9/29/2015	01	4310	GWEN SIDLEY	999204	18.63
9/29/2015	01	4310	SOUTHWEST STRINGS	999206	142.96
9/29/2015	01	4310	VEX ROBOTICS INCORPORATED	999210	877.86
9/29/2015	01	4310	WHITEBOARDSUSA.COM	999211	406.68
9/29/2015	01	4310	SEHI COMPUTER PRODUCTS INC	999217	3,418.12
9/29/2015	01	4310	TRIARCO ARTS & CRAFTS	999218	1,126.60
9/30/2015	01	4310	CENTRAL BUSINESS EQUIPMENT	999622	430.55
9/30/2015	01	4310	FITGUARD	999624	1,096.52
9/30/2015	01	4310	PAULO LOPEZ	999630	138.16
INSTRUCTIONAL SUPPLIES-4310 TOTAL					54,869.40
9/1/2015	01	4351	US BANK	991878	45,276.90
9/1/2015	01	4351	BONNIE HANSEN	991883	228.00
9/1/2015	01	4351	HOME DEPOT CREDIT SERVICES	991884	321.88
9/1/2015	01	4351	SAFEWAY	991906	29.18
9/1/2015	01	4351	SERVICE PRESS INC	991907	253.49
9/2/2015	01	4351	TONY VELHO	992348	98.52
9/4/2015	01	4351	SEQUOIA UHSD REVOLVING FUND	992948	51.13
9/4/2015	01	4351	NEW TEACHER CENTER	992982	1,275.72
9/4/2015	01	4351	PAPER & INK	992983	82.84
9/4/2015	01	4351	B & H VIDEO	993001	253.00
9/8/2015	01	4351	GOVCONNECTION INC.	993422	869.82
9/9/2015	01	4351	SIGNWORKS	993652	115.30
9/9/2015	01	4351	JP DIGITAL IMAGING INC.	993680	102.96
9/9/2015	01	4351	SIMONE RICK KENNEL	993682	154.25
9/9/2015	01	4351	BRIEN OLIVER	993686	27.20
9/9/2015	01	4351	SAFEWAY	993690	65.24
9/9/2015	01	4351	SEHI COMPUTER PRODUCTS INC	993691	248.85
9/9/2015	01	4351	TOM SLATER	993692	15.00
9/9/2015	01	4351	LESLIE WITH	993693	177.66
9/11/2015	01	4351	PREMIER SCHOOL AGENDAS INC.	994204	7,820.75
9/11/2015	01	4351	NCS PEARSON INC.	994215	5,291.82
9/11/2015	01	4351	PACIFIC JANITORIAL SUPPLY CO	994219	97.86
9/11/2015	01	4351	SEHI COMPUTER PRODUCTS INC	994227	783.52
9/11/2015	01	4351	SEQUOIA UHSD REVOLVING FUND	994228	54.87
9/11/2015	01	4351	CARLMONT HARDWARE	994234	178.98
9/11/2015	01	4351	HOME DEPOT CREDIT SERVICES	994243	185.93
9/15/2015	01	4351	HILLYARD	994809	5,943.55
9/15/2015	01	4351	NEFF CO.	994814	508.05
9/15/2015	01	4351	SERVICE PRESS INC	994819	27.25
9/15/2015	01	4351	TERRA VISUAL INC	994820	240.00
9/15/2015	01	4351	BRANDON LEE	994836	99.00
9/16/2015	01	4351	SAFEWAY	995143	7.62
9/18/2015	01	4351	JACK ATKINSON	995826	3,819.23
9/18/2015	01	4351	GRAYBAR ELECTRIC COMPANY INC.	995835	1,772.92
9/22/2015	01	4351	FRY'S	996376	800.76
9/22/2015	01	4351	HOME DEPOT CREDIT SERVICES	996378	361.20
9/22/2015	01	4351	US BANK	996391	56,323.93
9/22/2015	01	4351	CENTRAL BUSINESS EQUIPMENT	996395	402.21
9/22/2015	01	4351	HILLYARD	996398	112.54
9/22/2015	01	4351	SAFEWAY	996409	9.78

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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
9/25/2015	01	4351	CREATIVE BUS SALES INC.	998173	344.33
9/25/2015	01	4351	SAFEWAY	998202	55.10
9/29/2015	01	4351	SEQUOIA UHSD REVOLVING FUND	999185	38.10
9/29/2015	01	4351	APPLE COMPUTER	999189	42.51
9/29/2015	01	4351	BONNIE HANSEN	999191	490.50
9/29/2015	01	4351	HERFF JONES	999192	1,465.00
9/29/2015	01	4351	HOME DEPOT CREDIT SERVICES	999193	774.75
9/29/2015	01	4351	PEARSON EDUCATION (BK)	999201	119.00
9/30/2015	01	4351	CENTRAL BUSINESS EQUIPMENT	999622	425.10
9/30/2015	01	4351	HILLYARD	999627	549.22
SUPPLIES REGULAR-4351 TOTAL					138,792.32
9/1/2015	01	4352	SAFEWAY	991871	413.31
9/1/2015	01	4352	MIGUEL RODRIGUEZ	991905	130.35
9/1/2015	01	4352	SAFEWAY	991906	279.58
9/2/2015	01	4352	MARCUS BELTRAMO	992342	449.45
9/2/2015	01	4352	CAROL CASTRO	992352	60.52
9/2/2015	01	4352	SIMONE RICK KENNEL	992355	551.21
9/4/2015	01	4352	SEQUOIA UHSD REVOLVING FUND	992948	101.78
9/9/2015	01	4352	SIMONE RICK KENNEL	993682	46.72
9/9/2015	01	4352	LAURA PERDIKOMATIS	993687	53.79
9/9/2015	01	4352	MIGUEL RODRIGUEZ	993689	71.08
9/9/2015	01	4352	SAFEWAY	993690	539.93
9/11/2015	01	4352	SEQUOIA UHSD REVOLVING FUND	994228	45.00
9/11/2015	01	4352	JILL BAUMGARTEL	994232	88.71
9/16/2015	01	4352	DIANE MAZZEI	995141	228.48
9/16/2015	01	4352	MOUNTAIN MIKE'S PIZZA	995142	45.78
9/16/2015	01	4352	SAFEWAY	995143	239.80
9/16/2015	01	4352	WOODSIDE DELICATESSEN	995148	146.51
9/18/2015	01	4352	RALPH CRAME	995830	26.95
9/18/2015	01	4352	JENNY BRATTON	995842	49.98
9/18/2015	01	4352	ERIN KILTY	995844	406.86
9/22/2015	01	4352	STEVEN WONG	996389	95.62
9/22/2015	01	4352	ALVARO CALDERON	996394	391.91
9/22/2015	01	4352	ERIN KILTY	996402	52.36
9/22/2015	01	4352	MARICELA LOPEZ	996403	51.33
9/22/2015	01	4352	MARSHA'S LUNCHBOX	996408	394.00
9/22/2015	01	4352	SAFEWAY	996409	204.81
9/23/2015	01	4352	J GREEN EVENTS LLC	996849	15,006.00
9/25/2015	01	4352	DIANE MAZZEI	998185	67.96
9/25/2015	01	4352	LAURA PERDIKOMATIS	998188	55.43
9/25/2015	01	4352	MIGUEL RODRIGUEZ	998190	58.11
9/25/2015	01	4352	NICHOLE VAUGHAN	998192	235.90
9/25/2015	01	4352	CHARLES VELSCHOW	998193	155.20
9/25/2015	01	4352	LESLIE WITH	998195	85.71
9/25/2015	01	4352	SAFEWAY	998202	538.46
9/25/2015	01	4352	MARCUS BELTRAMO	998214	200.00
9/25/2015	01	4352	ERIN KILTY	998225	72.21
9/29/2015	01	4352	SEQUOIA UHSD REVOLVING FUND	999185	108.89
9/29/2015	01	4352	BONNIE HANSEN	999191	70.22
9/29/2015	01	4352	MARSHA'S LUNCHBOX	999197	454.00
9/29/2015	01	4352	MOUNTAIN MIKE'S PIZZA	999200	108.76

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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
9/29/2015	01	4352	GWEN SIDLEY	999204	60.17
9/29/2015	01	4352	EVELYN VALENCIA	999209	1,086.57
			FOOD;MEETINGS-4352 TOTAL		23,529.41
9/1/2015	01	4353	FIX AIR	991864	1,373.90
9/2/2015	01	4353	PENINSULA BUILDING MATERIALS C	992345	231.63
9/2/2015	01	4353	EWING IRRIGATION PRODUCTS	992353	1,678.34
9/4/2015	01	4353	ROYAL WHOLESALE ELECTRIC	992947	4,598.65
9/4/2015	01	4353	UNITED REFRIGERATION INC	992949	1,041.62
9/4/2015	01	4353	CAL-STEAM INC	992950	4,723.44
9/4/2015	01	4353	GRAINGER W.W	992952	3,660.25
9/4/2015	01	4353	GRAINGER W.W	992957	370.93
9/8/2015	01	4353	CAL-STEAM INC	993420	4,495.47
9/11/2015	01	4353	PACE SUPPLY CORP	994203	1,312.81
9/15/2015	01	4353	ALAN STEEL & SUPPLY CO	994826	368.59
9/15/2015	01	4353	BAYSHORE SUPPLY	994828	128.60
9/15/2015	01	4353	CHARLES McMURRAY CO	994830	1,373.62
9/15/2015	01	4353	GENERAL HARDWARE & BUILDERS SU	994832	158.40
9/15/2015	01	4353	PACE SUPPLY CORP	994854	468.77
9/15/2015	01	4353	PENINSULA BUILDING MATERIALS C	994855	1,784.82
9/15/2015	01	4353	SHERWIN WILLIAMS	994856	159.73
9/15/2015	01	4353	USAIRCONDITIONING DISTRIBUTOR	994857	1,073.90
9/15/2015	01	4353	WEGMAN'S NURSERY	994859	506.01
9/15/2015	01	4353	WILCO SUPPLY	994860	743.41
9/15/2015	01	4353	CREST/GOOD MANUFACTURING CO IN	994861	186.52
9/15/2015	01	4353	FASTENAL COMPANY	994862	315.01
9/15/2015	01	4353	LANDON/UNIVERSAL POOL CENTER	994863	1,818.40
9/15/2015	01	4353	LYNGSO GARDEN MATERIALS	994864	2,072.20
9/16/2015	01	4353	EWING IRRIGATION PRODUCTS	995133	2,423.26
9/16/2015	01	4353	GRAINGER W.W	995134	2,144.23
9/16/2015	01	4353	HORIZON	995135	626.89
9/16/2015	01	4353	O. K. LUMBER COMPANY	995136	1,874.79
9/16/2015	01	4353	PRAXAIR	995137	10,262.39
9/16/2015	01	4353	ROBERTS & BRUNE	995138	4,588.92
9/16/2015	01	4353	UNITED REFRIGERATION INC	995140	2,530.98
9/16/2015	01	4353	ESBRO CHEMICAL	995149	12,505.42
9/16/2015	01	4353	FERGUSON ENTERPRISES INC #795	995150	1,082.75
9/16/2015	01	4353	GRAY'S PAINT AND WALLPAPER	995151	558.45
9/16/2015	01	4353	HASSETT HARDWARE	995152	564.84
9/16/2015	01	4353	KELLY-MOORE PAINT COMPANY IN	995153	1,383.72
9/18/2015	01	4353	ROYAL WHOLESALE ELECTRIC	995825	4,560.15
9/22/2015	01	4353	HOME DEPOT CREDIT SERVICES	996378	1,591.77
9/22/2015	01	4353	CAL-STEAM INC	996380	3,247.97
9/22/2015	01	4353	HOME DEPOT CREDIT SERVICES	996382	1,593.87
9/22/2015	01	4353	TOOLAND	996410	45.77
9/25/2015	01	4353	INTERSTATE TRAFFIC CONTROL PRO	998176	2,583.30
9/30/2015	01	4353	BOETHING TREELAND FARM INC	999620	817.50
			BLDG/GRNDS SUPPLIES-4353 TOTAL		89,631.99
9/2/2015	01	4357	JOHN WRIGHT	992349	123.34
9/29/2015	01	4357	JOHN (FRED) MATTHEWS	999198	217.98
9/29/2015	01	4357	MIKE STEVENSON	999207	150.00
9/30/2015	01	4357	DAVID ALVARADO	999618	81.66
			SHOES-4357 TOTAL		572.98

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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
9/1/2015	01	4361	VALLEY OIL COMPANY	991872	13,257.05
			FUEL/LUBRICANT-4361 TOTAL		13,257.05
9/1/2015	01	4362	REDWOOD GENERAL TIRE	991869	641.80
			TIRES/TUBES-4362 TOTAL		641.80
9/1/2015	01	4363	PETERSON POWER SYSTEMS INC.	991868	97.10
9/1/2015	01	4363	ROYAL BRASS INCORPORATED	991870	113.91
9/1/2015	01	4363	O'REILLY AUTOMOTIVE STORES INC	991875	2,126.40
9/18/2015	01	4363	BUS WEST LLC	995828	459.16
9/18/2015	01	4363	GRAINGER W.W	995834	506.34
9/18/2015	01	4363	LAWSON PRODUCTS INC	995839	461.61
9/22/2015	01	4363	HOME DEPOT CREDIT SERVICES	996378	380.38
9/22/2015	01	4363	A-Z BUS SALES	996392	1,531.05
9/22/2015	01	4363	INTERSTATE ALL BATTERY CENTER	996400	2,064.68
9/23/2015	01	4363	NORCAL KENWORTH	996836	1,829.36
9/23/2015	01	4363	TRACTION	996841	875.89
9/25/2015	01	4363	CREATIVE BUS SALES INC.	998173	344.34
9/25/2015	01	4363	CROMER EQUIPMENT	998174	726.02
9/25/2015	01	4363	LAWSON PRODUCTS INC	998177	602.14
			SHOP SUPPLIES/REPAIRS-4363 TOTAL		12,118.38
9/2/2015	01	4400	RESILITE SPORTS PRODUCTS INC.	992347	14,039.84
9/9/2015	01	4400	ATG REHAB SPECIALISTS INC	993684	7,045.83
9/22/2015	01	4400	HILLYARD	996398	2,987.69
9/29/2015	01	4400	APPLE COMPUTER	999189	980.95
9/29/2015	01	4400	TROXELL COMMUNICATIONS INC	999208	692.02
9/29/2015	01	4400	SEHI COMPUTER PRODUCTS INC	999217	15,572.58
			NONCAPITALIZED EQUIPMENT-4400 TOTAL		41,318.91
9/4/2015	01	5204	SEQUOIA UHSD REVOLVING FUND	992948	138.06
9/4/2015	01	5204	MARIE FAVRO	992990	86.31
9/9/2015	01	5204	JUDI AHONEN	993675	51.52
9/11/2015	01	5204	SEQUOIA UHSD REVOLVING FUND	994228	48.01
9/25/2015	01	5204	CYNTHIA GUERRA	998224	110.40
9/29/2015	01	5204	SEQUOIA UHSD REVOLVING FUND	999185	85.22
			MILEAGE-5204 TOTAL		519.52
9/1/2015	01	5205	PIRAYEH ZARGAR	991879	502.19
9/1/2015	01	5205	ERIK MIGDAIL	991902	115.89
9/1/2015	01	5205	DAN RAFFA	991904	64.00
9/1/2015	01	5205	DAVID SHANNON	991908	445.76
9/1/2015	01	5205	EVELYN VALENCIA	991909	233.56
9/2/2015	01	5205	MICHAL NOZIK	992344	313.17
9/2/2015	01	5205	MARISSA POTTS	992346	447.97
9/2/2015	01	5205	KRISTEN FEWINS	992354	112.89
9/2/2015	01	5205	ADDISON LEWELLEN	992356	70.87
9/4/2015	01	5205	SEQUOIA UHSD REVOLVING FUND	992948	427.26
9/9/2015	01	5205	RAPHAEL KAUFFMANN	993681	392.20
9/11/2015	01	5205	VICTORIA MITCHELL	994218	70.63
9/15/2015	01	5205	JENNY ORTEZ	994815	1,210.17
9/15/2015	01	5205	NICHOLE VAUGHAN	994858	522.94
9/22/2015	01	5205	FELICIA YANG	996411	2,371.57
9/23/2015	01	5205	ABDULHADI KADDOURA	996850	1,035.45
9/25/2015	01	5205	COUNTY SCHOOL SERVICE FUND	998172	26,000.00
9/25/2015	01	5205	MATTHEW MIDDOUGH	998186	131.07
9/25/2015	01	5205	KATHRYN WEINGAND	998194	19.00
9/29/2015	01	5205	SEQUOIA UHSD REVOLVING FUND	999185	44.15

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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
9/29/2015	01	5205	MCGRATH TRAINING SYSTEMS	999199	2,000.00
9/29/2015	01	5205	SILICON SHORES CORPORATION	999205	2,000.00
9/30/2015	01	5205	KATELYN LAPINE	999629	60.25
			CONFERENCES-5205 TOTAL		38,590.99
9/4/2015	01	5300	SAN MATEO COUNTY	992980	200.00
			DUES AND MEMBERSHIPS-5300 TOTAL		200.00
9/4/2015	01	5501	PG & E	992978	1,389.39
9/9/2015	01	5501	PG & E	993688	1,447.17
9/22/2015	01	5501	PG & E	996385	2,457.54
9/29/2015	01	5501	PG & E	999202	19.86
			GAS-5501 TOTAL		5,313.96
9/4/2015	01	5502	PG & E	992978	53,585.39
9/22/2015	01	5502	PG & E	996385	7,433.33
9/23/2015	01	5502	PG & E	996831	41,725.10
9/29/2015	01	5502	PG & E	999202	4,208.91
			ELECTRICITY-5502 TOTAL		106,952.73
9/9/2015	01	5503	CALIFORNIA WATER SERVICE CO.	993659	242.72
9/9/2015	01	5503	CITY OF REDWOOD CITY	993676	1,063.75
9/11/2015	01	5503	MID-PENINSULA WATER DISTRICT	994217	8,727.25
9/11/2015	01	5503	CALIFORNIA WATER SERVICE CO.	994233	2,720.80
9/11/2015	01	5503	CITY OF REDWOOD CITY	994236	8,557.29
9/18/2015	01	5503	CALIFORNIA WATER SERVICE CO.	995829	8,618.22
			WATER-5503 TOTAL		29,930.03
9/11/2015	01	5505	CITY OF REDWOOD CITY	994236	5,579.38
9/25/2015	01	5505	SUMMIT PREPARATORY CHARTER HS	998203	-3,038.26
			SEWER-5505 TOTAL		2,541.12
9/4/2015	01	5506	RECOLOGY SILICON VALLEY	992979	203.09
9/11/2015	01	5506	RECOLOGY SAN BRUNO	994226	12,939.33
9/15/2015	01	5506	RECOLOGY SAN BRUNO	994817	6,180.00
			GARBAGE-5506 TOTAL		19,322.42
9/9/2015	01	5603	HAULAWAY STORAGE CONTAINERS	993679	123.20
9/15/2015	01	5603	HAULAWAY STORAGE CONTAINERS	994833	1,743.99
9/15/2015	01	5603	NATIONAL CONSTRUCTION RENTALS	994853	501.60
9/18/2015	01	5603	JW ENTERPRISES	995836	121.22
9/25/2015	01	5603	ARAMARK UNIFORM SERVICES	998212	59.16
9/30/2015	01	5603	CONTAINER SOLUTIONS INC	999623	261.60
			EQUIPMENT RENTAL-5603 TOTAL		2,810.77
9/1/2015	01	5605	RIDDELL ALL AMERICAN	991867	8,797.13
			REPR/RECND EQUIP/BOOKS-5605 TOTAL		8,797.13
9/16/2015	01	5607	TERMINATING & TESTIN SPLICING	995139	1,320.00
			BLDG/GRNDS OUTSIDE SRVC-5607 TOTAL		1,320.00
9/1/2015	01	5640	PACIFIC OFFICE AUTOMATION	991876	3,103.13
9/4/2015	01	5640	COMPUTYPE INC	992989	129.60
9/15/2015	01	5640	RAYMOND HANDLING CONCEPTS CORP	994816	240.00
9/15/2015	01	5640	CENTRAL BUSINESS EQUIPMENT	994829	1,625.00
9/22/2015	01	5640	GOVCONNECTION INC.	996377	1,514.19
9/22/2015	01	5640	J. SNELL & CO. INC.	996401	1,522.50
			REPAIR MAINT CONTRACTS-5640 TOTAL		8,134.42
9/1/2015	01	5641	REDWOOD GENERAL TIRE	991869	734.93
9/1/2015	01	5641	PORTA'S AUTO BODY SHOP INC	991877	1,090.00
9/1/2015	01	5641	YOUR APPLIANCE & HVAC REPAIR	991911	343.95
9/4/2015	01	5641	CARNEY REFRIGERATION INC.	992988	714.40
9/9/2015	01	5641	METROMOBILE COMMUNICATIONS	993647	1,290.00

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9/15/2015	01	5641	MUSSON THEATRICAL T.V. & FILM	994813	475.00
9/18/2015	01	5641	BORG EQUIPMENT AND SUPPLY	995827	925.41
9/22/2015	01	5641	MARTIN SHEPHARD	996386	270.00
9/23/2015	01	5641	S & M COMMERCIAL BODY	996832	4,436.58
9/30/2015	01	5641	GYMDOC INC.	999626	263.44
			EQUIP REPAIR OUTSIDE SRVC-5641 TOTAL		10,543.71
9/1/2015	01	5804	DEPARTMENT OF JUSTICE	991882	1,220.00
9/9/2015	01	5804	PACK AND MAIL EXPRESS	993648	2,277.00
9/11/2015	01	5804	DEPARTMENT OF JUSTICE	994239	3,042.00
			MEDICAL EXAMS/X-RAYS-5804 TOTAL		6,539.00
9/4/2015	01	5807	CONSUELO JIMENEZ	992953	1,500.00
9/4/2015	01	5807	CONSUELO JIMENEZ	992996	600.00
9/22/2015	01	5807	VERONICA CHRISTIE	996396	700.00
			CONSULTANTS FOR FIRST \$25,000-5807 TOTAL		2,800.00
9/18/2015	01	5811	G & K SERVICES INC	995833	291.85
			LAUNDRY CONTRACTS-5811 TOTAL		291.85
9/1/2015	01	5813	MICHAEL ISAACS	991885	1,756.00
9/1/2015	01	5813	VISION COMMUNICATIONS CO	991910	737.55
9/2/2015	01	5813	ACT PUBLICATIONS	992341	1,050.00
9/4/2015	01	5813	SEQUOIA UHSD REVOLVING FUND	992948	68.86
9/4/2015	01	5813	PUBLIC EMPLOYEES' RETIREMENT S	992976	4,229.12
9/4/2015	01	5813	HISHAM GHAZOULI	992991	2,500.00
9/8/2015	01	5813	ACHIEVE 3000 INC	993419	9,435.00
9/9/2015	01	5813	INTERVOTION LLC	993662	1,000.00
9/9/2015	01	5813	EPES SOFTWARE	993677	119.00
9/11/2015	01	5813	SEQUOIA UHSD REVOLVING FUND	994228	50.00
9/11/2015	01	5813	YOUTH COMMUNITY SERVICE	994229	30,000.00
9/11/2015	01	5813	CDW	994235	5,110.00
9/11/2015	01	5813	FAST MAIL SPECIALISTS LLC	994240	240.00
9/15/2015	01	5813	SCHOOL NEWSPAPERS ONLINE	994818	300.00
9/15/2015	01	5813	SERVICE PRESS INC	994819	183.67
9/15/2015	01	5813	VIENA VAKA	994824	1,102.50
9/15/2015	01	5813	LEADER SERVICES	994835	100.29
9/16/2015	01	5813	SCHOOL INNOVATIONS &	995144	5,500.00
9/16/2015	01	5813	ARVINDERPAL WANDER	995147	1,600.00
9/18/2015	01	5813	PROJECT LEAD THE WAY	995824	3,000.00
9/22/2015	01	5813	MICHAEL ISAACS	996379	1,756.00
9/22/2015	01	5813	OJO TECHNOLOGY INC	996384	7,040.04
9/23/2015	01	5813	COMCAST	996847	359.56
9/23/2015	01	5813	SEQUOIA UNION HIGH SCHOOL DIST	996856	390.00
9/25/2015	01	5813	PCMG INC.	998187	2,208.39
9/25/2015	01	5813	MARCUS BELTRAMO	998214	50.00
9/25/2015	01	5813	COPYMAT	998218	706.32
9/25/2015	01	5813	ETS	998220	300.00
9/25/2015	01	5813	FORESTRY EDUCATORS INC	998221	825.00
9/29/2015	01	5813	SEQUOIA UHSD REVOLVING FUND	999185	14.00
9/29/2015	01	5813	SCI CONSULTING GROUP	999203	17,716.94
9/29/2015	01	5813	YMCA OF SAN FRANCISCO	999212	225.00
9/29/2015	01	5813	MAXIM HEALTHCARE SERVICES INC	999215	821.50
9/30/2015	01	5813	ACCREDITING COMMISSION FOR SCH	999617	1,950.00
9/30/2015	01	5813	ARTSTOR INC	999619	1,368.75

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9/30/2015	01	5813	FITGUARD	999624	744.15
9/30/2015	01	5813	JOHN S KOWTKO	999628	2,500.00
			OTHER CONTRACTS/SERVICES-5813 TOTAL		107,057.64
9/11/2015	01	5834	SAMTRANS	994205	2,200.00
9/22/2015	01	5834	MV TRANSPORTATION	996415	640.00
9/25/2015	01	5834	BETSY GROTT	998223	407.10
			CONTRACT TRANSPORTATION-5834 TOTAL		3,247.10
9/1/2015	01	5840	LOZANO SMITH LLP	991866	14,708.49
9/1/2015	01	5840	DANNIS WOLIVER KELLEY	991881	2,183.00
9/11/2015	01	5840	COUNTY OF SAN MATEO	994237	93.79
			LEGAL EXPENSE-5840 TOTAL		16,985.28
9/22/2015	01	5841	ROBERT CHAFFEE	996375	79,835.50
9/23/2015	01	5841	ROBERT CHAFFEE	996846	2,242.83
9/25/2015	01	5841	ROBERT CHAFFEE	998216	926.55
			TUITION-EDUCATIONAL COSTS-5841 TOTAL		83,004.88
9/22/2015	01	5845	ACHIEVE	996414	21,166.20
9/23/2015	01	5845	MAXIM HEALTHCARE SERVICES INC	996830	1,575.00
9/23/2015	01	5845	WINGS LEARNING CENTER	996834	9,812.65
9/23/2015	01	5845	MORGAN CENTER	996835	40,010.00
9/23/2015	01	5845	OAK HILL SCHOOL	996837	9,380.30
9/23/2015	01	5845	PACE	996838	16,562.09
9/23/2015	01	5845	SPECTRUM CENTER SCHOOLS	996840	31,079.10
9/25/2015	01	5845	ACHIEVE	998179	24,643.00
9/25/2015	01	5845	THE AVALON ACADEMY	998180	14,184.00
9/25/2015	01	5845	RISE INSTITUTE	998189	10,299.00
9/25/2015	01	5845	PROJECT SIX	998201	17,870.00
9/29/2015	01	5845	MAXIM HEALTHCARE SERVICES INC	999183	2,400.00
9/29/2015	01	5845	PALO ALTO PREP	999184	14,850.00
			NON-PUBLIC SCHL TUITION-5845 TOTAL		213,831.34
9/4/2015	01	5901	AT&T	992985	8,726.15
9/9/2015	01	5901	SPRINT	993658	66.96
9/9/2015	01	5901	SPRINT	993658	2,159.74
9/11/2015	01	5901	A T & T	994231	19.45
9/15/2015	01	5901	AT&T	994827	373.93
9/22/2015	01	5901	AT&T	996393	1,105.70
9/23/2015	01	5901	AT&T	996845	1,284.53
9/25/2015	01	5901	AT&T	998213	8,772.95
			PHONES-5901 TOTAL		22,509.41
9/9/2015	01	5902	SPRINT	993658	-374.70
			REBATE-5902 TOTAL		-374.70
9/22/2015	01	5912	US POSTAL SERVICE/NEOPOST	996388	10,000.00
9/23/2015	01	5912	US POSTAL SERVICE/NEOPOST	996842	1,000.00
9/23/2015	01	5912	FEDEX	996848	73.29
			POSTAGE-5912 TOTAL		11,073.29
9/25/2015	01	8096	EVEREST PUBLIC HIGH SCHOOL	998200	294,412.20
9/25/2015	01	8096	SUMMIT PREPARATORY CHARTER HS	998203	295,646.00
			IN LIEU PROPERTY TAX-8096 TOTAL		590,058.20
9/2/2015	01	8650	BALAJI AKELLA	992351	332.00
9/25/2015	01	8650	DANCER'S REPERTORY THEATER	998181	865.00
9/25/2015	01	8650	ALPINE STRIKERS	998183	115.00
9/30/2015	01	8650	MANJARI ASAWA	999631	756.00
			LEASES AND RENTALS-8650 TOTAL		2,068.00

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9/4/2015	01	8699	SEQUOIA UHSD REVOLVING FUND	992948	149.00
9/11/2015	01	8699	SEQUOIA UHSD REVOLVING FUND	994228	132.00
9/29/2015	01	8699	SEQUOIA UHSD REVOLVING FUND	999185	369.00
9/30/2015	01	8699	CARLMONT STUDENT BODY	999621	155.00
			ALL OTHER LOCAL REVENUE-8699 TOTAL		805.00
9/25/2015	01	8781	EVEREST PUBLIC HIGH SCHOOL	998200	-15,463.98
9/25/2015	01	8781	SUMMIT PREPARATORY CHARTER HS	998203	-10,996.40
			AL OTH TRNSFR FRM DISTICT-'8781 TOTAL		-26,460.38
9/4/2015	01	9320	PAPER & INK	992983	1,547.80
9/4/2015	01	9320	HILLYARD	992995	1,095.00
9/9/2015	01	9320	E-POLY STAR INC.	993661	4,373.84
9/11/2015	01	9320	SOUTHWEST SCHOOL AND OFFICE SU	994221	464.99
9/11/2015	01	9320	UNISOURCE MAINTENANCE SUPPLY	994222	516.92
9/25/2015	01	9320	TADCO SUPPLY INC	998191	387.82
			STORES-9320 TOTAL		8,386.37
9/4/2015	01	9564	PUBLIC EMPLOYEES' RETIREMENT S	992976	1,150,858.71
			EMPLOYER H&W SUSP ACCT-9564 TOTAL		1,150,858.71
9/11/2015	01	9571	AC SIG DENTAL	994202	7,792.88
9/29/2015	01	9571	CALIF. SCHOOLS DN TL COALITION	999182	68,179.47
			EMPLOYER DENTAL SUSP ACCT-9571 TOTAL		75,972.35
9/29/2015	01	9572	CALIFORNIA SCHOOLS VISION	999174	10,067.99
			EMPLOYER VISION SUSP ACCT-9572 TOTAL		10,067.99
9/1/2015	01	9573	KEENAN & ASSOCIATES	991901	1,628.62
			EMPLOYER LIFE INS SUSP ACCT-9573 TOTAL		1,628.62
9/1/2015	01	9574	HEALTH AND HUMAN RESOURCE	991887	854.50
			HORIZON HEALTH SUSP ACCT-9574 TOTAL		854.50
9/1/2015	01	9575	THE HARTFORD-PRIORITY ACCTS.	991900	2,598.80
			HARTFORD SUSPENSE ACCT-9575 TOTAL		2,598.80
9/15/2015	01	9589	GARY GOOCH	994846	9,522.02
			CANCELLED PAYROLL DEDUCTIONS-9589 TOTAL		9,522.02
<u>09 CHARTER SCHOOLS SP REV FUN</u>					
9/30/2015	09	4210	CANADA COLLEGE BOOKSTORE	999632	308.69
			OTHER BOOKS-4210 TOTAL		308.69
9/11/2015	09	4310	SEHI COMPUTER PRODUCTS INC	994230	5,008.55
9/25/2015	09	4310	ANDREW ROBINSON	998198	67.29
9/29/2015	09	4310	SEQUOIA UHSD REVOLVING FUND	999176	14.90
			INSTRUCTIONAL SUPPLIES-4310 TOTAL		5,090.74
9/2/2015	09	4351	SEQUOIA UHSD REVOLVING FUND	992350	17.76
9/4/2015	09	4351	BEARCOM WIRELESS WORLDWIDE	993004	1,604.49
9/11/2015	09	4351	SEQUOIA UHSD REVOLVING FUND	994224	50.00
9/11/2015	09	4351	AMIKA GUILLAUME	994245	27.25
9/18/2015	09	4351	HERFF JONES	995840	40.00
9/22/2015	09	4351	SAFEWAY	996412	25.00
9/29/2015	09	4351	SEQUOIA UHSD REVOLVING FUND	999176	41.23
			SUPPLIES REGULAR-4351 TOTAL		1,805.73
9/2/2015	09	4352	SEQUOIA UHSD REVOLVING FUND	992350	20.00
9/11/2015	09	4352	AMIKA GUILLAUME	994245	60.00
9/22/2015	09	4352	SAFEWAY	996412	219.24
9/23/2015	09	4352	ALHAMBRA	996851	88.17
			FOOD;MEETINGS-4352 TOTAL		387.41
9/29/2015	09	4400	APPLE COMPUTER	999194	29,965.25
			NONCAPITALIZED EQUIPMENT-4400 TOTAL		29,965.25

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9/29/2015	09	5204	SEQUOIA UHSD REVOLVING FUND	999176	32.20
			MILEAGE-5204 TOTAL		32.20
9/25/2015	09	5501	PG & E	998197	44.32
			GAS-5501 TOTAL		44.32
9/25/2015	09	5502	PG & E	998197	7,080.07
			ELECTRICITY-5502 TOTAL		7,080.07
9/11/2015	09	5506	RECOLOGY SAN BRUNO	994223	1,092.00
			GARBAGE-5506 TOTAL		1,092.00
9/22/2015	09	5602	DE LAGE FINANCIAL SERVICES	996383	1,279.25
9/22/2015	09	5602	RABBIT OFFICE AUTOMATION	996390	836.31
			RENTS/LEASES-5602 TOTAL		2,115.56
9/15/2015	09	5603	HAULAWAY STORAGE CONTAINERS	994837	469.64
			EQUIPMENT RENTAL-5603 TOTAL		469.64
9/2/2015	09	5807	ENIDLEE CONSULTANTS INC.	992357	200.00
			CONSULTANTS FOR FIRST \$25,000-5807 TOTAL		200.00
9/1/2015	09	5813	MURAL MUSIC AND ARTS PROJECT	991912	8,500.00
9/4/2015	09	5813	PUBLIC EMPLOYEES' RETIREMENT S	992977	89.49
9/15/2015	09	5813	OLAREMI SOBOMEHIN	994822	5,729.63
			OTHER CONTRACTS/SERVICES-5813 TOTAL		14,319.12
9/4/2015	09	5901	AT&T	992997	327.90
9/25/2015	09	5901	AT&T	998226	324.54
			PHONES-5901 TOTAL		652.44
9/9/2015	09	5913	COMCAST CABLE	993683	124.07
			OTHER COMMUNICATIONS-5913 TOTAL		124.07
9/4/2015	09	9564	PUBLIC EMPLOYEES' RETIREMENT S	992977	27,965.59
			EMPLOYER H&W SUSP ACCT-9564 TOTAL		27,965.59
9/9/2015	09	9571	ACSIG DENTAL	993654	185.27
9/29/2015	09	9571	CALIF. SCHOOLS DNTL COALITION	999186	2,662.02
			EMPLOYER DENTAL SUSP ACCT-9571 TOTAL		2,847.29
9/29/2015	09	9572	CALIFORNIA SCHOOLS VISION	999175	400.47
			EMPLOYER VISION SUSP ACCT-9572 TOTAL		400.47
9/1/2015	09	9573	KEENAN & ASSOCIATES	991890	30.00
			EMPLOYER LIFE INS SUSP ACCT-9573 TOTAL		30.00
9/1/2015	09	9574	HEALTH AND HUMAN RESOURCE	991889	30.38
			HORIZON HEALTH SUSP ACCT-9574 TOTAL		30.38
9/1/2015	09	9575	THE HARTFORD-PRIORITY ACCTS.	991888	79.65
			HARTFORD SUSPENSE ACCT-9575 TOTAL		79.65
<u>11 ADULT EDUCATION</u>					
9/23/2015	11	3701	SEQUOIA UNION HIGH SCHOOL DIST	996854	788.33
			RETIREE BENEFITS CERT-3701 TOTAL		788.33
9/23/2015	11	3702	SEQUOIA UNION HIGH SCHOOL DIST	996854	2,473.23
			RETIREE BENEFITS, CLASS-3702 TOTAL		2,473.23
9/4/2015	11	4310	GOVCONNECTION INC.	993005	434.91
			INSTRUCTIONAL SUPPLIES-4310 TOTAL		434.91
9/1/2015	11	4351	CENTRAL BUSINESS EQUIPMENT	991886	674.27
9/11/2015	11	4351	CENTRAL BUSINESS EQUIPMENT	994246	783.27
9/30/2015	11	4351	CENTRAL BUSINESS EQUIPMENT	999633	468.70
			SUPPLIES REGULAR-4351 TOTAL		1,926.24
9/4/2015	11	5501	PG & E	992981	27.69
9/29/2015	11	5501	PG & E	999213	3.85
			GAS-5501 TOTAL		31.54

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9/4/2015	11	5502	PG & E	992981	3,282.27
9/29/2015	11	5502	PG & E	999213	49.27
			ELECTRICITY-5502 TOTAL		3,331.54
9/9/2015	11	5503	CALIFORNIA WATER SERVICE CO.	993663	60.68
9/25/2015	11	5503	CALIFORNIA WATER SERVICE CO.	998228	115.11
			WATER-5503 TOTAL		175.79
9/11/2015	11	5506	RECOLOGY SAN BRUNO	994225	242.67
			GARBAGE-5506 TOTAL		242.67
9/2/2015	11	5813	PUBLIC EMPLOYEES' RETIREMENT S	992358	27.81
9/9/2015	11	5813	SUSAN C. HUANG	993664	2,000.00
			OTHER CONTRACTS/SERVICES-5813 TOTAL		2,027.81
9/4/2015	11	5901	AT&T	992998	1,108.41
9/23/2015	11	5901	AT&T	996852	141.85
9/25/2015	11	5901	AT&T	998227	1,209.48
			PHONES-5901 TOTAL		2,459.74
9/1/2015	11	5912	US POSTAL SERVICE/NEOPOST	991873	500.00
			POSTAGE-5912 TOTAL		500.00
9/2/2015	11	9564	PUBLIC EMPLOYEES' RETIREMENT S	992358	8,689.24
			EMPLOYER H&W SUSP ACCT-9564 TOTAL		8,689.24
9/9/2015	11	9571	ACSIG DENTAL	993655	1.60
9/29/2015	11	9571	CALIF. SCHOOLS DN TL COALITION	999187	694.44
			EMPLOYER DENTAL SUSP ACCT-9571 TOTAL		696.04
9/29/2015	11	9572	CALIFORNIA SCHOOLS VISION	999177	100.11
			EMPLOYER VISION SUSP ACCT-9572 TOTAL		100.11
9/1/2015	11	9573	KEENAN & ASSOCIATES	991893	37.50
			EMPLOYER LIFE INS SUSP ACCT-9573 TOTAL		37.50
9/1/2015	11	9574	HEALTH AND HUMAN RESOURCE	991892	6.86
			HORIZON HEALTH SUSP ACCT-9574 TOTAL		6.86
9/1/2015	11	9575	THE HARTFORD-PRIORITY ACCTS.	991891	44.25
			HARTFORD SUSPENSE ACCT-9575 TOTAL		44.25
<u>13 CAFETERIA FUND</u>					
9/23/2015	13	3702	SEQUOIA UNION HIGH SCHOOL DIST	996855	4,506.04
			RETIREE BENEFITS, CLASS-3702 TOTAL		4,506.04
9/1/2015	13	4390	TRANSILWRAP	991913	4,062.29
9/22/2015	13	4390	ECOLAB FOOD SAFETY SPECIALTIES	996405	555.25
9/22/2015	13	4390	SYSCO FOOD SERVICES	996416	1,632.34
9/25/2015	13	4390	THE DANIELSEN COMPANY INC.	998182	3,557.71
			NON-FOOD SUPPLIES-4390 TOTAL		9,807.59
9/4/2015	13	4700	FOOD 4 THOUGHT LLC	992954	1,373.30
9/15/2015	13	4700	FOOD 4 THOUGHT LLC	994811	4,553.35
9/15/2015	13	4700	GOLD STAR FOODS INC.	994812	27,405.95
9/15/2015	13	4700	PACIFIC COAST BAKING CO INC	994823	1,309.17
9/15/2015	13	4700	PARKVIEW PRODUCE CO. INC.	994825	8,190.05
9/22/2015	13	4700	EARTH GRAINS BAKING CO.	996404	1,286.31
9/22/2015	13	4700	NEW YORK PIZZA	996413	11,833.50
9/22/2015	13	4700	SYSCO FOOD SERVICES	996416	12,123.57
9/23/2015	13	4700	PACIFIC COAST BAKING CO INC	996843	1,454.39
9/25/2015	13	4700	THE DANIELSEN COMPANY INC.	998182	21,614.64
9/29/2015	13	4700	CRYSTAL CREAMERY	999195	4,312.16
			FOOD-4700 TOTAL		95,456.39
9/29/2015	13	5204	SEQUOIA UHSD REVOLVING FUND	999179	183.14
			MILEAGE-5204 TOTAL		183.14

**SEQUOIA UNION HIGH SCHOOL DISTRICT
SEPTEMBER, 2015 EXPENDITURES**

Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
9/25/2015	13	5641	CARNEY REFRIGERATION INC.	998178	895.39
9/29/2015	13	5641	MONARCH LEASING INC	999214	431.49
			EQUIP REPAIR OUTSIDE SRVC-5641 TOTAL		1,326.88
9/2/2015	13	5813	PUBLIC EMPLOYEES' RETIREMENT S	992359	61.82
			OTHER CONTRACTS/SERVICES-5813 TOTAL		61.82
9/25/2015	13	8634	PRISCILLA POON	998199	65.45
			FOOD SERVICE SALES-'8634 TOTAL		65.45
9/2/2015	13	9564	PUBLIC EMPLOYEES' RETIREMENT S	992359	19,319.38
			EMPLOYER H&W SUSP ACCT-9564 TOTAL		19,319.38
9/9/2015	13	9571	AC SIG DENTAL	993656	1.60
9/29/2015	13	9571	CALIF. SCHOOLS DNTL COALITION	999188	2,569.15
			EMPLOYER DENTAL SUSP ACCT-9571 TOTAL		2,570.75
9/29/2015	13	9572	CALIFORNIA SCHOOLS VISION	999178	451.33
			EMPLOYER VISION SUSP ACCT-9572 TOTAL		451.33
9/1/2015	13	9573	KEENAN & ASSOCIATES	991896	65.97
			EMPLOYER LIFE INS SUSP ACCT-9573 TOTAL		65.97
9/1/2015	13	9574	HEALTH AND HUMAN RESOURCE	991895	40.18
			HORIZON HEALTH SUSP ACCT-9574 TOTAL		40.18
9/1/2015	13	9575	THE HARTFORD-PRIORITY ACCTS.	991894	197.80
			HARTFORD SUSPENSE ACCT-9575 TOTAL		197.80
14 DEFERRED MAINTENANCE FUND					
9/30/2015	14	5813	DEPARTMENT OF TOXIC	999634	3,827.50
			OTHER CONTRACTS/SERVICES-5813 TOTAL		3,827.50
9/4/2015	14	6200	PIONEER CONTRACTORS INC	992967	86,022.50
			BLDGS AND IMPROV OF BLDGS-6200 TOTAL		86,022.50
21 BUILDING FUND					
9/4/2015	21	4351	CDW	992962	3,692.26
9/4/2015	21	4351	TECHNOLOGY IN EDUCATION	992964	2,823.10
9/4/2015	21	4351	JONES CAMPBELL	992974	6,434.28
9/9/2015	21	4351	FASTSIGNS	993667	544.94
9/9/2015	21	4351	MONOPRICE INC	993669	345.97
9/9/2015	21	4351	VIRCO INC	993670	15,187.08
9/22/2015	21	4351	FASTSIGNS	996419	107.92
9/22/2015	21	4351	RAYMOND HANDLING CONCEPTS CORP	996420	2,604.57
9/30/2015	21	4351	CHRISTOPHER BEETLEY-HAGLER	999637	141.64
			SUPPLIES REGULAR-4351 TOTAL		31,881.76
9/9/2015	21	4353	MONOPRICE INC	993669	393.17
			BLDG/GRNDS SUPPLIES-4353 TOTAL		393.17
9/4/2015	21	4400	CDW	992962	5,809.70
9/4/2015	21	4400	JONES CAMPBELL	992974	8,655.54
9/30/2015	21	4400	APPLE COMPUTER	999636	1,855.91
			NONCAPITALIZED EQUIPMENT-4400 TOTAL		16,321.15
9/25/2015	21	5107	JACK SCHREDER & ASSOCIATES	998205	3,697.50
			SUBAGREEMENTS FOR CONSULTS -5107 TOTAL		3,697.50
9/4/2015	21	5603	AAA RENTALS	992959	1,267.00
9/9/2015	21	5603	CONTAINER SOLUTIONS INC	993666	261.60
9/23/2015	21	5603	MOBILE MODULAR	996829	4,725.00
			EQUIPMENT RENTAL-5603 TOTAL		6,253.60
9/2/2015	21	5813	PUBLIC EMPLOYEES' RETIREMENT S	992360	7.54
9/4/2015	21	5813	TRA ENVIRONMENTAL SCIENCES INC	992965	14,019.27
9/4/2015	21	5813	CROWN WORLDWIDE MOVING AND	992969	29,014.32
9/15/2015	21	5813	BAGLEY ENTERPRISES INC	994838	850.00
9/15/2015	21	5813	MATTHEW ZITO	994840	120.60

**SEQUOIA UNION HIGH SCHOOL DISTRICT
SEPTEMBER, 2015 EXPENDITURES**

Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
9/15/2015	21	5813	FIRST SERVICE	994842	38,130.15
9/15/2015	21	5813	CONRAD & SCHMIDT STEARNS	994848	1,675.00
9/22/2015	21	5813	RAYMOND HANDLING CONCEPTS CORP	996420	1,013.53
9/25/2015	21	5813	GLUMAC	998204	498.00
9/30/2015	21	5813	SAN MATEO COUNTY ENVIRONMENTAL	999638	765.00
			OTHER CONTRACTS/SERVICES-5813 TOTAL		86,093.41
9/4/2015	21	6200	ADVANCED INSPECTIONS INC	992960	13,760.00
9/4/2015	21	6200	AMERICAN REPROGRAPHICS COMPANY	992961	152.12
9/4/2015	21	6200	CORNERSTONE EARTH GROUP	992963	9,965.73
9/4/2015	21	6200	CHARLES PANKOW BUILDERS LTD	992968	202,947.00
9/4/2015	21	6200	CSDA DESIGN GROUP	992970	10,478.80
9/4/2015	21	6200	DEPARTMENT OF TOXIC	992971	6,661.00
9/9/2015	21	6200	ATLAS PELLIZZARI ELECTRICAL	993665	1,250.00
9/9/2015	21	6200	KELLCO ENVIRONMENTAL SVCS INC	993668	255.00
9/9/2015	21	6200	WALSCHON FIRE PROTECTION INC	993671	1,940.00
9/11/2015	21	6200	ADVANCED INSPECTIONS INC	994207	12,930.00
9/11/2015	21	6200	ALTEN CONSTRUCTION INC.	994208	133,735.19
9/11/2015	21	6200	BANK OF MARIN	994209	7,038.70
9/11/2015	21	6200	SAUSAL CORPORATION	994210	812,799.10
9/11/2015	21	6200	SPENCER ASSOCIATES	994211	25,001.00
9/11/2015	21	6200	ENVIROPLEX INC	994247	10,594.45
9/11/2015	21	6200	HMC GROUP	994248	4,940.00
9/11/2015	21	6200	DAN BUTLER	994249	6,480.00
9/11/2015	21	6200	CAL PACIFIC CONSTRUCTION INC	994250	375,000.00
9/15/2015	21	6200	JDH CORROSION CONSULTANTS INC	994839	1,835.00
9/15/2015	21	6200	LPA INC	994844	25,902.50
9/15/2015	21	6200	MICHAEL HENLEY & COMPANY LLC	994845	17,355.00
9/15/2015	21	6200	AMERICAN REPROGRAPHICS COMPANY	994847	18.56
9/15/2015	21	6200	KELLCO ENVIRONMENTAL SVCS INC	994850	9,000.00
9/15/2015	21	6200	TESTING ENGINEERS INC.	994851	4,284.00
9/16/2015	21	6200	QUATTROCCHI ARCHITECTS INC.	995154	4,646.50
9/16/2015	21	6200	CAL PACIFIC CONSTRUCTION INC	995155	117,983.75
9/18/2015	21	6200	SAFE2CORE INC	995845	668.50
9/22/2015	21	6200	ALTEN CONSTRUCTION INC.	996406	308,496.33
9/22/2015	21	6200	CORNERSTONE EARTH GROUP	996417	5,540.00
9/22/2015	21	6200	CSDA DESIGN GROUP	996418	4,278.18
9/23/2015	21	6200	LPA INC	996828	60,622.00
9/25/2015	21	6200	RAS DESIGN GROUP LLC	998206	4,500.00
9/25/2015	21	6200	SAFE2CORE INC	998207	2,695.00
9/25/2015	21	6200	CSDA DESIGN GROUP	998209	3,045.00
9/25/2015	21	6200	ALLAN FRANCE	998210	20,470.00
9/30/2015	21	6200	AMERICAN REPROGRAPHICS COMPANY	999635	414.22
			BLDGS AND IMPROV OF BLDGS-6200 TOTAL		2,227,682.63
9/11/2015	21	6201	SPENCER ASSOCIATES	994211	15,556.06
9/15/2015	21	6201	HMC GROUP	994843	16,519.25
9/15/2015	21	6201	LPA INC	994844	26,946.25
9/22/2015	21	6201	CORNERSTONE EARTH GROUP	996407	24,104.94
9/25/2015	21	6201	SPENCER ASSOCIATES	998208	15,556.06
			ARCHITECT CONTR INCREMENT ONE-6201 TOTAL		98,682.56
9/15/2015	21	6202	HMC GROUP	994843	11,970.35
9/15/2015	21	6202	LPA INC	994844	16,273.17
			ARCHITECT CONTR INCREMENT TWO-6202 TOTAL		28,243.52

**SEQUOIA UNION HIGH SCHOOL DISTRICT
SEPTEMBER, 2015 EXPENDITURES**

Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
9/4/2015	21	6410	GRAYBAR ELECTRIC COMPANY INC.	992972	74,034.10
			NEW EQUIPMENT-6410 TOTAL		74,034.10
9/4/2015	21	6510	INTERKAL LLC	992973	85,978.00
			EQUIPMENT REPLACEMENT-6510 TOTAL		85,978.00
9/2/2015	21	9564	PUBLIC EMPLOYEES' RETIREMENT S	992360	2,357.77
			EMPLOYER H&W SUSP ACCT-9564 TOTAL		2,357.77
9/9/2015	21	9571	AC SIG DENTAL	993657	1.60
9/29/2015	21	9571	CALIF. SCHOOLS DNTL COALITION	999180	115.74
			EMPLOYER DENTAL SUSP ACCT-9571 TOTAL		117.34
9/29/2015	21	9572	CALIFORNIA SCHOOLS VISION	999181	23.10
			EMPLOYER VISION SUSP ACCT-9572 TOTAL		23.10
9/1/2015	21	9573	KEENAN & ASSOCIATES	991899	7.50
			EMPLOYER LIFE INS SUSP ACCT-9573 TOTAL		7.50
9/1/2015	21	9574	HEALTH AND HUMAN RESOURCE	991898	1.96
			HORIZON HEALTH SUSP ACCT-9574 TOTAL		1.96
9/1/2015	21	9575	THE HARTFORD-PRIORITY ACCTS.	991897	8.85
			HARTFORD SUSPENSE ACCT-9575 TOTAL		8.85
<u>25 CAPITAL FACILITIES FUND</u>					
9/9/2015	25	4351	MONOPRICE INC	993672	319.36
			SUPPLIES REGULAR-4351 TOTAL		319.36
9/25/2015	25	4400	AMERICAN PARK AND RECREATION C	998211	10,120.00
			NONCAPITALIZED EQUIPMENT-4400 TOTAL		10,120.00
9/4/2015	25	6200	AMERICAN REPROGRAPHICS COMPANY	992966	639.94
			BLDGS AND IMPROV OF BLDGS-6200 TOTAL		639.94
9/29/2015	25	8681	MR EUGENE LIT	999196	4,331.52
			MITIGATION/DEVELOPER FEES-8681 TOTAL		4,331.52
<u>35 CO SCHOOL FACILITIES FUND</u>					
9/9/2015	35	4351	FASTSIGNS	993673	217.98
			SUPPLIES REGULAR-4351 TOTAL		217.98
9/15/2015	35	5813	BAGLEY ENTERPRISES INC	994841	850.00
9/15/2015	35	5813	CONRAD & SCHMIDT STEARNS	994849	1,675.00
9/15/2015	35	5813	DOOR SYSTEM DESIGN INC	994852	3,643.00
			OTHER CONTRACTS/SERVICES-5813 TOTAL		6,168.00
9/23/2015	35	5901	AT&T	996853	37.12
			PHONES-5901 TOTAL		37.12
9/4/2015	35	6200	CORNERSTONE EARTH GROUP	992975	13,067.59
9/9/2015	35	6200	SPENCER ASSOCIATES	993674	10,204.00
			BLDGS AND IMPROV OF BLDGS-6200 TOTAL		23,271.59
<u>40 SPECIAL FUND RESERVE CAP</u>					
9/4/2015	40	5813	COUNTY OF SAN MATEO	992958	71.00
			OTHER CONTRACTS/SERVICES-5813 TOTAL		71.00
			DISTRICT TOTAL		\$6,381,115.86

SEQUOIA UNION HIGH SCHOOL DISTRICT
Financial Report for Month Three -General Fund
FISCAL YEAR 2015-2016
September 30, 2015

AGENDA ITEM:81
 DATE: 10-21-15

REVENUE

ACCT NO.	CLASSIFICATION	BUDGET	ACTUAL	PERCENT	BUDGET	ACTUAL	PERCENT
		PRIOR YEAR					
8000-8099	Revenue Limit Sources	105,192,761	105,991,115	101%	112,398,119	236,205	0%
8100-8199	Federal Revenue	1,387,635	1,307,658	94%	1,392,811	34,627	2%
8200-8299	Other Federal Revenue	2,157,306	1,749,084	81%	2,028,979	258,560	13%
8300-8399	Other State Revenue	4,149,297	5,106,892	123%	8,199,453	12,128	0%
8600-8999	Other Local Revenue	11,051,911	11,043,199	100%	8,132,192	4,862,396	60%
TOTAL REVENUE		123,938,910	126,157,947	101%	132,151,554	5,403,906	4%

EXPENDITURES

ACCT NO.	CLASSIFICATION	BUDGET	ACTUAL	PERCENT	BUDGET	ACTUAL & ENC	PERCENT	BUDGET	ACTUAL & ENC	PERCENT	BUDGET	ACTUAL & ENC	PERCENT	BUDGET	ACTUAL & ENC	PERCENT	BUDGET	ACTUAL & ENC	PERCENT	BUDGET	ACTUAL & ENC	PERCENT	BUDGET	ACTUAL & ENC	PERCENT	BUDGET	ACTUAL & ENC	PERCENT	BUDGET	ACTUAL & ENC	PERCENT
		PRIOR YEAR			TOTALS			SEQUOIA			MENLO ATHERTON			CARLIMONT			WOODSIDE			REDWOOD			MULTI-SCHL & CHARTER SCHL			DISTRICT					
1000-1999	Certificated Salaries	55,668,273	55,546,748	100%	56,969,770	55,053,375	97%	11,326,658	11,478,693	101%	12,378,947	13,094,120	105%	11,337,522	11,299,428	99%	11,056,902	11,441,460	103%	1,762,367	1,720,426	97%	4,221,605	3,686,372	87%	4,885,769	2,394,876	49%	55,668,273	55,546,748	100%
2000-2999	Classified Salaries	20,272,250	20,613,378	102%	21,172,418	20,198,837	95%	2,591,307	2,629,612	101%	2,421,028	2,366,600	97%	2,205,304	2,186,635	99%	2,461,905	2,463,294	100%	458,673	544,382	121%	5,025,899	4,956,777	99%	6,008,002	5,051,137	84%	20,272,250	20,613,378	102%
3000-3999	Employee Benefits	27,905,940	27,875,658	100%	30,811,362	26,673,395	87%	5,025,457	4,892,921	97%	5,212,050	5,013,551	96%	4,761,231	4,449,671	93%	4,919,203	4,791,567	97%	832,877	786,350	93%	3,784,780	3,433,689	91%	6,275,764	3,505,645	56%	27,905,940	27,875,658	100%
4000-4999	Total Salaries & Benefits	103,846,463	104,035,784	100%	108,953,550	101,925,607	94%	18,943,422	18,799,226	99%	20,012,025	20,474,472	102%	18,304,057	17,935,934	98%	18,438,010	18,696,321	101%	3,054,217	3,051,158	100%	13,032,284	12,076,838	93%	17,159,535	10,891,658	63%	103,846,463	104,035,784	100%
5000-5999	Books and Supplies	5,618,978	4,172,656	74%	4,037,117	2,734,344	68%	568,952	373,471	66%	1,408,458	496,616	35%	425,651	171,162	40%	516,178	272,796	53%	100,594	26,788	27%	1,221,833	1,005,665	82%	707,393	598,348	85%	5,618,978	4,172,656	74%
6000-6999	Svcs & Operating Expense	13,330,513	12,399,392	93%	13,128,453	4,179,975	32%	1,408,458	431,755	30%	1,097,134	327,811	30%	1,001,481	198,720	20%	967,700	382,646	40%	363,897	239,540	66%	1,642,359	950,153	58%	6,847,424	1,655,349	24%	13,330,513	12,399,392	93%
7000-7399	Capital Outlay	269,440	417,885	155%	256,650	20,867	8%	19,500	0	0%	0	0	0%	0	0	0%	12,150	12,322	101%	0	0	0%	150,000	0	0%	75,000	0	0%	269,440	417,885	155%
7400-7499	Other Outgo	1,933,187	2,379,481	123%	1,611,517	239,647	15%	38,413	0	0%	6,722	0	0%	6,714	0	0%	23,417	0	0%	2,911	0	0%	819,545	239,647	29%	713,795	0	0%	1,933,187	2,379,481	123%
7600-7699	Debit Services	0	0	0%	0	0	0%	0	0	0%	0	0	0%	0	0	0%	0	0	0%	0	0	0%	84,452	0	0%	0	0	0%	0	0	0%
7600-7699	Other Financial Uses	1,830,548	2,576,336	141%	1,972,783	0	0%	0	0	0%	0	0	0%	0	0	0%	0	0	0%	0	0	0%	0	0	0%	1,888,331	0	0%	1,830,548	2,576,336	141%
TOTAL EXPENDITURES		126,829,129	126,981,516	99%	129,960,070	109,100,440	84%	20,978,645	19,604,452	93%	21,612,497	21,083,397	97%	19,737,903	18,305,816	93%	19,957,455	19,364,086	97%	3,521,619	3,316,487	94%	16,950,473	14,272,303	84%	27,201,478	13,153,900	48%	126,829,129	126,981,516	99%

ACCT NO.	CLASSIFICATION	TOTAL BUDGET RESTRICTED	TOTAL BUDGET UNRESTRICTED	TOTAL BUDGET
1000-1999	Certificated Salaries	10,245,798	46,723,972	56,969,770
2000-2999	Classified Salaries	6,884,062	14,288,356	21,172,418
3000-3999	Employee Benefits	6,298,169	24,513,193	30,811,362
4000-4999	Total Salaries & Benefits	23,428,029	85,525,521	108,953,550
5000-5999	Books and Supplies	1,917,400	2,119,717	4,037,117
6000-6999	Svcs & Operating Exp	5,731,728	7,396,725	13,128,453
7000-7399	Capital Outlay	94,500	162,150	256,650
7000-7499	Other Outgo	664,170	947,347	1,611,517
7300-7399	Direct Suppl/indirect Cost	154,380	-154,380	0
7600-7699	Other Financial Uses	300,000	1,672,783	1,972,783
7600-7699	TOTAL EXPENDITURES	32,290,207	97,669,863	129,960,070

SEQUOIA UNION HIGH SCHOOL DISTRICT
FINANCIAL REPORT FOR MONTH THREE
FISCAL YEAR 2015-16
September 30, 2015

ACCT NO. CLASSIFICATION	FUND 01 GENERAL FUND		FUND 09 EPAA		FUND 11 ADULT ED		FUND 13 CAFETERIA FUND		FUND 14 DEFERRED MAINT		FUND 17 SPEC RESERVE OTHER		FUND 20 SP RES PST EMPMT BENEFITS		FUND 21 BUILDING FUND		FUND 25 CAPITAL FACILITIES		FUND 35 CO SCHOOL FACILITIES		FUND 40 SPECIAL RESERVE CAP	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
BEGINNING BALANCE	13,413,107																					2,911,952
REVENUE																						
8000-8099 Revenue Limit Sources	112,398,119	236,205																				
8100-8199 Federal Revenue	1,392,811	34,627	3,214,981	335,613	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8200-8299 Other Federal Revenue	2,028,979	258,560	44,666	8,576	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8300-8399 Other State Revenue	8,169,453	12,128	117,915	10,490	347,803	84,167	1,550,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8600-8999 Other Local Revenue	8,132,192	4,862,386	308,437	-20,023	0	265,083	135,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
			384,452	398,529	1,114,451	194,940	1,251,000	91,311	332,000	0	0	0	4,657,500	4,625,903	505,000	0	1,020,000	863,000	50,000	0	12,000	0
TOTAL REVENUE	132,151,554	5,403,906	4,070,451	733,185	1,462,254	544,200	2,936,000	91,311	332,000	0	0	0	4,657,500	4,625,903	505,000	0	1,020,000	863,000	50,000	0	12,000	0

EXPENDITURES

ACCT NO. CLASSIFICATION	FUND 01 GENERAL FUND		FUND 09 EPAA		FUND 11 ADULT ED		FUND 13 CAFETERIA FUND		FUND 14 DEFERRED MAINT		FUND 17 SPEC RESERVE OTHER		FUND 20 SP RES PST EMPMT BENEFITS		FUND 21 BUILDING FUND		FUND 25 CAPITAL FACILITIES		FUND 35 CO SCHOOL FACILITIES		FUND 40 SPECIAL RESERVE	
	BUDGET	ACTUAL & ENC	BUDGET	ACTUAL & ENC	BUDGET	ACTUAL & ENC	BUDGET	ACTUAL & ENC	BUDGET	ACTUAL & ENC	BUDGET	ACTUAL & ENC	BUDGET	ACTUAL & ENC	BUDGET	ACTUAL & ENC	BUDGET	ACTUAL & ENC	BUDGET	ACTUAL & ENC	BUDGET	ACTUAL & ENC
1000-1999 Certificated Salaries	56,969,770	55,053,375	1,970,353	2,190,417	591,290	75,670	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2000-2999 Classified Salaries	21,172,418	20,198,837	533,828	648,425	516,517	485,900	1,397,000	1,818,244	0	0	0	0	0	0	0	516,296	0	1,348	0	910	0	104
3000-3999 Employee Benefits	30,811,362	26,673,395	905,890	847,115	347,092	243,018	598,785	566,428	0	0	0	0	0	0	0	131,910	0	212	0	90	0	18
Total Salaries & Benefits	108,953,550	101,925,607	3,410,071	3,685,956	1,454,899	804,587	1,995,785	2,384,672	0	0	0	0	0	0	0	648,206	0	1,560	0	1,000	0	122
4000-4999 Books and Supplies	4,037,117	2,734,344	161,155	87,987	54,679	45,981	845,000	1,014,541	0	0	0	0	0	0	2,606,873	504,150	543,876	126,694	0	216	0	1,949
5000-5999 Svcs & Operating Expense	13,128,453	4,179,975	338,434	171,450	120,755	35,424	84,500	26,329	628,755	11,524	0	0	0	9,912,406	2,165,095	50,000	6,257	50,000	0	6,345	0	71
6000-6999 Capital Outlay	256,650	20,867	5,000	0	3,062	0	0	0	0	497,623	0	0	0	0	78,972,561	16,725,737	2,486,542	248,727	3,010,486	578,966	0	20,825
7000-7999 Other Outgo	1,611,517	239,647	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7600-7699 Other Financial Uses	1,972,783	0	162,818	0	0	0	0	0	0	0	4,627,500	4,625,903	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	129,960,070	109,100,440	4,077,478	3,945,394	1,633,395	885,992	2,925,285	3,425,542	628,755	509,146	4,627,500	4,625,903	0	0	91,491,840	20,063,188	3,090,418	383,238	3,010,486	586,530	0	22,967

SEQUOIA UNION HIGH SCHOOL DISTRICT
Financial Report for Month Three-Categorical Program Expenditures

1	2	3	4	5	6	7	8	9	10	11	10	11	12	13	14	15	16	17	18	19	20	21
RSRC	DESCRIPTION	ONE TIME ONLY MONEY	PRIOR YEAR DEFERRED/ CARRYOVER	PRIOR YEAR RESTRICTED ENDING BAL.	CURRENT YR ENTITLEMENT	TOTAL AVAILABLE TO BUDGET	BUDGET TOTALS	ACTUAL & ENC	BUDGET FUND 09 EPAA	ACTUAL & ENC EPAA	BUDGET SEQUOIA	ACTUAL & ENC SEQUOIA	BUDGET MENO ATHON	ACTUAL & ENC ATHON	BUDGET CARLMONT	ACTUAL & ENC CARLMONT	BUDGET WOODSIDE	ACTUAL & ENC WOODSIDE	BUDGET REDWOOD	ACTUAL & ENC REDWOOD	BUDGET MULTI. PRIV. CHTR. & DISTRICT	ACTUAL & ENC MULTI. PRIV. CHTR. & DISTRICT
3010	ASA-TITLE I		3,440		643,449	646,889	1,092,152	548,392	105,000	95,649	177,676	141,853	0	0	0	0	158,639	172,093	34,414	43,425	616,423	95,372
3060	ASA-TITLE I-MIGRANT ED				92,674	92,674	92,674	36,025	0	0	0	0	0	0	0	0	0	0	0	0	92,674	36,025
3310	SP-ED IDEA (P-94-142)		8,576		1,320,282	1,328,858	1,437,477	255,214	44,666	62,920	288,070	83,328	235,232	15,295	194,590	5,902	388,844	40,140	0	0	286,075	47,929
3410	DEPT OF REHAB. WORKABILITY				105,012	105,012	105,012	100,098	0	0	0	0	0	0	0	0	0	0	0	0	105,012	100,098
3550	VOCATIONAL PGM. (CARL PERKINS)				149,267	149,267	184,853	67,036	0	0	42,776	18,445	43,245	9,857	43,075	9,208	43,157	27,770	6,300	278	6,300	1,478
4035	NCLB TITLE II - FED FND TEACHER QUALITY		336		213,532	213,968	483,285	400,479	1,365	0	0	0	0	0	0	0	0	0	0	0	481,900	400,479
4036	NCLB TITLE II - TEACHER QUALITY PRINC TRN		2,182		6,000	8,182	2,182	0	0	0	0	0	0	0	0	0	0	0	0	0	2,182	0
4045	TITLE II PART D (EETT)		16,079		0	16,079	0	13,894	0	0	0	0	0	0	0	0	0	0	0	0	0	13,894
4124	NCLB TITLE IV COMM LEARNING - SAFE PROG				249,565	249,565	249,500	34,837	0	0	249,500	34,837	0	0	0	0	0	0	0	0	0	0
4201	TITLE III IMMIGRANT ED PRG				33,200	33,200	20,000	20,233	0	0	0	0	0	0	0	0	0	0	0	0	20,000	20,233
4203	NCLB TITLE III (LEP)				165,502	165,502	152,353	297,328	11,550	11,957	41,368	33,600	40,064	130,526	12,578	49,765	29,815	105,081	13,417	0	3,561	0
6230	CLEAN ENERGY JOB ACT			587,169	587,169	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6300	LOTTERY			662,093	662,093	246,705	152,297	6,705	2,100	0	2,100	20,678	2,100	31,436	2,100	5,726	2,100	24,927	0	0	231,600	69,529
6395	SEQUOIA HEALTH CAREERS ACADEMY				62,820	62,820	27,984	0	0	0	62,820	27,984	0	0	0	0	0	0	0	0	0	0
6500	SPECIAL EDUCATION				17,631,650	14,512,801	14,512,801	125,749	154,949	2,408,978	2,692,853	2,117,555	2,462,449	1,992,665	2,261,272	2,225,009	2,623,768	263,363	386,442	0	8,489,311	3,981,067
6512	MENTAL HEALTH				909,234	649,431	0	0	0	0	0	0	0	0	0	0	0	0	0	0	909,234	649,431
6520	WORKABILITY I				239,652	221,647	0	0	0	0	0	0	0	0	0	0	0	0	0	0	239,652	221,647
7220	PARTNERSHIP ACADEMIES				356,400	197,199	0	0	0	0	71,280	33,600	71,280	34,076	71,280	61,382	142,560	68,140	0	0	0	0
STATE & LOCAL CAT																						
HER LOCAL			4,550,021		2,978,583	3,009,195	5,694,478	5,017,785	300,000	450,946	359,956	455,036	1,548,502	1,580,075	527,873	451,566	967,237	731,056	10,500	500	1,990,410	1,348,605
0030	TRANSP - HOME TO SCH - REG		0		0	0	2,990,735	3,222,432	0	0	0	0	0	0	0	0	0	0	0	0	2,990,735	3,222,432
0040	TRANSP - HOME TO SCH - S.E		0		0	0	1,172,665	1,037,893	0	0	0	0	0	0	0	0	0	0	0	0	1,172,665	1,037,893
0091	OFF-EIA		0		0	0	614,674	642,508	0	0	119,390	144,016	109,308	26,802	25,482	69,881	74,819	165,537	38,207	1,562	247,468	294,709
	TOTAL FEDERAL		30,612		0	3,009,195	3,819,488	1,773,537	162,581	170,226	799,390	278,644	318,541	155,677	250,243	64,875	620,455	345,084	54,131	43,703	1,614,127	715,508
	TOTAL STATE		0		0	1,269,292	19,496,461	15,761,360	132,454	154,949	2,545,178	2,775,716	2,190,935	2,527,961	2,066,065	2,328,381	2,369,668	2,716,836	263,363	336,442	9,928,797	4,921,674
	TOTAL UNRESTRICTED		0		0	0	614,674	642,508	0	0	119,390	144,016	109,308	26,802	25,482	69,881	74,819	165,537	38,207	1,562	247,468	234,709
	TOTAL LOCAL		4,550,021		0	4,550,021	5,694,478	5,017,785	300,000	450,946	359,956	455,036	1,548,502	1,580,075	527,873	451,566	967,237	731,056	10,500	500	1,990,410	1,348,605
	TOTAL EXPENDITURES		4,590,633		1,269,262	8,828,478	33,788,481	27,455,515	585,035	776,122	3,823,914	3,652,631	4,167,286	4,230,516	2,869,663	2,914,704	4,032,180	3,958,514	368,201	382,207	17,934,202	11,480,821



Agenda Item: 8J(1)

Date: 10/21/15

AMENDMENT TO AGREEMENT BETWEEN THE SEQUOIA UNION HIGH SCHOOL DISTRICT
AND DERIVI CASTELLANOS ARCHITECTS

THIS AMENDMENT TO THE AGREEMENT entered into this 22nd day of October, 2015, by and between the Sequoia Union High School District, hereinafter called the "District," and Derivi Castellanos Architects, hereinafter called "Contractor;"

WITNESSETH

WHEREAS, the District and Contractor entered into an Agreement on October 7, 2015 pursuant to which Contractor agreed to provide Architectural Services for the Interior Lighting Upgrade at Woodside High School's Gymnasium, for the period from October 7, 2015 through November 30, 2015; and

WHEREAS, the District and the Contractor now desire to amend the Agreement to increase the scope of services under the Agreement to include providing Architectural Services for the Pool Pump Replacement Project at Sequoia, Carlmont, Menlo-Atherton, and Woodside High Schools; and

WHEREAS, the District and the Contractor now desire to amend the Agreement to increase the maximum amount payable under the Agreement by \$26,580.00, from \$18,540.00 to \$45,120.00; and

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 1 of the Agreement, "Exhibits and Attachments" is hereby amended in its entirety to read as follows:

The following exhibits and attachments are included hereto and incorporated by reference herein:

- Exhibit A – Services
- Exhibit B – Payments and rates
- Exhibit C – Derivi Castellanos Architects Agreement for Lighting Upgrade Project at Woodside High School
- Exhibit D – Derivi Castellanos Architects Agreement for Pool Pump Replacement Project

2. Section 3 of the Agreement, "Payments," is hereby amended in its entirety to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions and specifications set forth herein and in Exhibit A to this Agreement, District shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. The District reserves the right to withhold payment if the District determines that the quantity or quality of the work performed is unacceptable. In no event shall the District's total fiscal obligation under this Agreement exceed Forty Five Thousand, One Hundred Twenty Dollars (\$45,120.00).

3. Exhibit A of the Agreement is hereby amended in its entirety to read as follows:

In consideration of the payments set forth in Exhibit "B", Derivi Castellanos Architects shall provide the following services:

Interior Lighting Upgrade at Woodside High School's Gymnasium for an amount not to exceed \$18,540.00

Pool Pump Replacement Project at Sequoia, Carlmont, Menlo-Atherton, and Woodside High Schools for an amount not to exceed \$26,580.00

4. All other terms and conditions of the Agreement dated October 7, 2015 shall remain unchanged and in full force and effect.

SEQUOIA UNION HIGH SCHOOL DISTRICT

By:

Date:

DERIVI CASTELLANOS ARCHITECTS

By:



Juan G. Barroso

Date: **October 14, 2015**



DERIVI
CASTELLANOS
ARCHITECTS

Silicon Valley
95 S. Market St., Suite 480
San Jose, CA 95113

Central Valley
924 N. Yosemite Street
Stockton, CA 95123

Exhibit D

AGREEMENT BETWEEN CLIENT AND ARCHITECT

This AGREEMENT is made:	October 6, 2015
BETWEEN the Client:	Sequoia Union High School District 480 James Avenue Redwood City, CA 94062
and the Architect:	DERIVI CASTELLANOS ARCHITECTS (DCA) 95 S. Market Street Suite 480 San Jose, CA 95113
For the following Project:	Bid Documents for Prop 39 Pool Pump Replacement Project At Four High Schools Proposal Revision #1

DESCRIPTION OF PROJECT

The Sequoia Union High School District received funding from the CA Energy Commission's Prop 39 program for replacement of single-speed pool pumps at Sequoia, Carmont, Menlo-Atherton and Woodside High Schools. The District wishes to solicit competitive bids for this work from licensed contractors. DCA will provide a schematic piping drawing with proposed specifications for use by the District to put the project out for bids.

SERVICES TO BE PROVIDED BY DCA

1. Site survey to confirm locations and existing pipe configurations for one pump at each of the four high schools, one trip
2. Drafting of site plan (to identify area of work), existing piping schematic, proposed piping schematic
3. Specifications provided by Plumbing Engineer
4. Review of draft schematic drawings and specifications with Client
5. One round of revisions based on Client feedback
6. Final deliverables will be schematic level piping schematic drawing sheets in PDF format to be used for informal bidding following CUPCCA guidelines

CLARIFICATIONS

1. The intent of this effort is to provide the District a Schematic Drawing to be used for informal bidding of the project under CUPCCA guidelines
2. This project will not be submitted to DSA as it is “replacement-in-kind.”
3. Design documents beyond “Schematic Design” are not included in this Agreement
4. Management of the bid process is by the District, and is not included in this Agreement (unless Alt. 1 is accepted)
5. Construction support is not included in this Agreement
6. It is assumed that the installing contractor will provide “turnkey” services, including any final design, engineering, sequence of operations, controls and other code requirements that may apply, these items are not included in this Agreement (this will be included in the bid specifications to be provided by the installing contractor)
7. It is assumed that existing locations of pumps will not change
8. It is assumed that existing electrical service/panels will be adequate for the new installation, design/engineering for a service upgrade is not included in this Agreement
9. It is assumed that existing pump controls will be re-used, design of new controls is not included in this Agreement

EXCLUSIONS

1. Design or modifications of existing structures, infrastructure or utilities
2. Work on any adjacent existing facilities
3. Responsibility for any existing deficiencies or violations on the site
4. Responsibility for any uncertified projects on the site
5. Management of bid process (by District, unless Alt. 1 is accepted)
6. Construction support (need is not anticipated as this is a Turnkey project)
7. Upgrade to existing electrical service or panels
8. Inspection services
9. Artistic renderings, three dimensional drawings, BIM, other formats beyond the typical two dimensional industry-standard CAD drawings
10. Management of District’s vendors
11. Any work with hazardous materials
12. Any other services not specifically included above

PROPOSED TIMELINE

DCA authorized to proceed	10/07/15
Bid Documents Complete	10/30/15
CUPCAA Informal Bid Period	11/02/15 – 11/13/15
Board Approval of Construction Bid	11/18/15
Construction	TBD

This proposed timeline is subject to adjustment based on project conditions and District input. This is not a binding timeline. If DCA's bid document services covered by this Agreement are extended by delays of the District or others beyond November 30, 2015, DCA will be entitled to an increase in our Fee. This proposal is valid for 30 days.

COMPENSATION

Base Scope: Schematic Bid Documents \$26,580*

** Reimbursables are included in these figures.*

Terms of payment to
Architect:

Architect will be paid on Lump Sum basis by percent complete. Client will be billed monthly. Invoiced amounts are payable and due within thirty (30) days from receipt of invoice. Additional Services authorized by Client will be performed on a Time & Materials basis per attached DCA Fee Schedule dated January 1, 2015.

TERMINATION OF AGREEMENT

This agreement may be terminated by either party upon not less than twenty one days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

AUTHORIZED REPRESENTATIVE

Juan G. Barroso
Managing Partner
jbarroso@dcaia.com
(408) 314-6601

ACCEPTANCE OF THIS AGREEMENT

SEQUOIA UNION HIGH SCHOOL DISTRICT

DERIVI CASTELLANOS ARCHITECTS

(Signature of Client or Authorized Representative)

(Signature of Authorized Representative)

(Printed Name and Title)

(Printed Name and Title)

(Date)

(Date)

FEE SCHEDULE

Effective January 1, 2015

The following is our professional hourly rate schedule which is used as a basis for establishing compensation:

Partner	\$200.00
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ARCHITECTURAL SERVICES

Sr. Architect	\$170.00
Architect	\$150.00
Project Coordinator	\$110.00
Sustainability/LEED Coordinator	\$110.00
BIM/VDC Coordinator	\$110.00
Designer II	\$100.00
Designer I	\$90.00
Drafter	\$80.00
Intern	\$70.00
Clerical Assistant	\$55.00
Consultants	actual cost +10%

PROJECT MANAGEMENT/CONSULTING SERVICES:

Funding Advisor	\$200.00
Sr. Project Manager	\$170.00
Project Manager	\$150.00
Energy Project Manager	\$150.00
Cost Estimator	\$150.00
Project Coordinator	\$110.00
Energy Project Coordinator	\$110.00
Intern	\$70.00
Clerical Assistant	\$55.00
Consultants	actual cost +10%

Reimbursable costs shall be billed at actual cost plus 10% and include reproduction, office consumables, mileage, shipping, telephone, software services, meeting costs, travel time, lodging, other miscellaneous services and expenses required to accomplish the work. Mileage will be reimbursed at the IRS standard mileage rate. These expenses shall not be considered a part of the overall maximum fee. All invoices are due and payable within 30 days of invoice date. All invoices for which payment is not received within 45 days will be assessed a 1.5% per month late charge (18% Annual Percentage Rate). This Fee Schedule is subject to adjustment every year on January 1st.

AGREEMENT BETWEEN THE SEQUOIA UNION HIGH SCHOOL DISTRICT

AND

Derivi Castellanos Architects

THIS AGREEMENT, entered into this 7th day of October , 2015 , by and between the SEQUOIA UNION HIGH SCHOOL DISTRICT, hereinafter called "District," and Derivi Castellanos Architects , hereinafter called "Contractor;"

WITNESSETH:

WHEREAS, The District may contract with independent contractors for the furnishing of services such as those that Contractor proposes to provide to the District;

WHEREAS, it is necessary and desirable that Contractor be retained for the purpose of Interior Lighting Upgrade at Woodside High School's Gymnasium.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Exhibits and Attachments

The following exhibits and attachments are included hereto and incorporated by reference herein:

Exhibit A – Services

Exhibit B – Payments and rates

Exhibit C – Derivi Castellanos Architects Agreement for Lighting Upgrade Project at Woodside High School

2. Services to be performed by Contractor

In consideration of the payments set forth herein and in Exhibit "B," Contractor shall perform services for District in accordance with the terms, conditions and specifications set forth herein and in Exhibit "A."

3. Payments

In consideration of the services provided by Contractor in accordance with all terms, conditions and specifications set forth herein and exhibit "A," District shall make payment to Contractor based on the rates and in the manner specified in Exhibit "B." The District reserves the right to withhold payment if the District determines that the quantity or quality of the work performed is unacceptable. In no event shall the District's total fiscal obligation under this Agreement exceed Eighteen Thousand Five Hundred Forty , \$18,540 .

4. Term and Termination

Subject to compliance with all terms and conditions, the term of this Agreement shall be from October 7, 2015 through November 30 , 2015.

This Agreement may be terminated by, the District Superintendent or his/her designee at any time without a requirement of good cause upon thirty (30) days' written notice to the other party.

In the event of termination, all finished or unfinished documents, data, studies, maps, photographs, reports, and materials (hereafter referred to as materials) prepared by Contractor under this Agreement shall become the property of the District and shall be promptly delivered to the District. Upon termination, the Contractor may make and retain a copy of such materials. Subject to availability of funding, Contractor shall be entitled to receive payment for work/services provided prior to termination of the Agreement. Such payment shall be that portion of the full payment which is determined by comparing the work/services completed to the work/services required by the Agreement.

5. Availability of funds

The District may terminate this Agreement or a portion of the services referenced in the Attachments and Exhibits based upon unavailability of federal, state, or district funds, by providing written notice to Contractor as soon as is reasonably possible after the District learns of said unavailability of outside funding.

6. Relationship of Parties

Contractor agrees and understands that the work/services performed under this Agreement are performed as an independent Contractor and not as an employee of the District and that Contractor acquires none of the rights, privileges, powers, or advantages of District employees.

7. Hold Harmless

Contractor shall indemnify and save harmless District, its officers, agents, employees, and servants from all claims, suits, or actions of every name, kind, and description, brought for, or on account of: (A) injuries to or death of any person, including Contractor, or (B) damage to any property of any kind whatsoever and to whomsoever belonging, or (C) any other loss or cost, including but not limited to that caused by the concurrent active or passive negligence of District, its officers, agents, employees, or servants, resulting from the performance of any work required of Contractor or payments made pursuant to this Agreement, provided that this shall not apply to injuries or damage for which District has been found in a court of competent jurisdiction to be solely liable by reason of its own negligence or willful misconduct.

The duty of Contractor to indemnify and save harmless as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

8. Assignability and Subcontracting

Contractor shall not assign this Agreement or any portion thereof to a third party or subcontractor with a third party to provide services required by Contractor under this Agreement without the prior written consent of District. Any such assignment or subcontract without the District's prior written consent shall give District the right to automatically and immediately terminate this Agreement.

9. Insurance

The Contractor shall not commence work or be required to commence work under this Agreement unless and until all insurance required under this paragraph has been obtained and such insurance has been approved by the District, and Contractor shall use diligence to obtain

such insurance and to obtain such approval. The Contractor shall furnish the District with certificates of insurance evidencing the required coverage, and there shall be a specific contractual liability endorsement extending the Contractor's coverage to include the contractual liability assumed by the Contractor pursuant to this Agreement. These certificates shall specify or be endorsed to provide that thirty (30) days notice must be given, in writing, to the District of any pending change in the limits of liability or of any cancellation or modification of the policy.

(1) Worker's Compensation and Employer's Liability Insurance The Contractor shall have in effect during the entire life of this Agreement Worker's Compensation and Employer's Liability Insurance providing full statutory coverage. In signing this Agreement, the Contractor certifies, as required by Section 1861 of the California Labor Code, that it is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of the Code, and I will comply with such provisions before commencing the performance of the work of this Agreement.

(2) Liability Insurance The Contractor shall take out and maintain during the life of this Agreement such Bodily Injury Liability and Property Damage Liability Insurance as shall protect him/her while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all claims for property damage which may arise from contractors operations under this Agreement, whether such operations be by himself/herself or by any sub-contractor or by anyone directly or indirectly employed by either of them. Such insurance shall be combined single limit bodily injury and property damage for each occurrence and shall not less than the amount specified below.

Such insurance shall include:

- (a) Comprehensive General Liability \$1,000,000
- (b) Motor Vehicle Liability Insurance \$1,000,000
- (c) Professional Liability \$1,000,000

District and its officers, agents, employees and servants shall be named as additional insured on any such policies of insurance, which shall also contain a provision that the insurance afforded thereby to the District, its officers, agents, employees and servants shall be primary insurance to the full limits of liability of the policy, and that if the District or its officers and employees have other insurance against the loss covered by such a policy, such other insurance shall excess insurance only.

In the event of the breach of any provision of this section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, the Sequoia Union High School District at its option, may, notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend all further work pursuant to this Agreement.

10. Compliance with laws; Payment of Permits/Licenses

All services to be performed by Contractor pursuant to this Agreement shall be performed in accordance with all applicable federal, state, district, and municipal laws, including, but not limited to, the Health Insurance Portability and Accountability Act of 1996 (HIPPA) and the Family Educational Rights and Privacy Act of 1974 ("FERPA"), and all federal regulations promulgated thereunder, as amended, and the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended, and the "Individuals

With Disabilities Education Act, as amended, " Such services shall also be performed in accordance with all applicable ordinances, regulations, policies and procedures of the District and its governing board.

In the event of a conflict between the terms of this Agreement and federal, state, district, or municipal law or regulations, the requirements of the applicable law will take precedence over the requirements set forth in this Agreement.

Contractor will timely and accurately complete, sign, and submit all necessary documentation of compliance.

Contractor shall comply with all state fingerprint laws, including education Code 45125.1.

11. Retention of Records, Right to Monitor and Audit

- (a) CONTRACTOR shall maintain all required records for three (3) years after the DISTRICT makes final payment and all other pending matters are closed, and shall be subject to the examination and/or audit of the District, a Federal grantor agency, and the State of California.
- (b) Reporting and Record Keeping: CONTRACTOR shall comply with all program and fiscal reporting requirements set forth by appropriate Federal, State and local agencies, and as required by the DISTRICT.
- (c) CONTRACTOR agrees to provide to DISTRICT, to any federal or state department having monitoring or review authority, to DISTRICT's authorized representatives, and/or their appropriate audit agencies upon reasonable notice, access to and the right to examine all records and documents necessary to determine compliance with relevant Federal, State, and local statutes, rules and regulations, and this Agreement, and to evaluate the quality, appropriateness and timeliness of services performed.

12. Merger Clause

This Agreement, together with the Derivi Castellanos Architects Agreement attached hereto as Exhibit C and incorporated herein by reference, including the Exhibits attached hereto and incorporated herein by reference, constitutes the sole Agreement of the parties hereto and correctly states the rights, duties, and obligations of each party as of this document's date. In the event that any term, condition, provision, requirement or specification set forth in this body of the Agreement conflicts with or is inconsistent with any term, condition, provision, requirement or specification in any exhibit and/or attachment to this Agreement, the provisions of this body of the Agreement shall prevail. Any prior agreement, promises, negotiations, or representations between the parties not expressly stated in this document are not binding. All subsequent modifications shall be in writing and signed by the parties.

13. Controlling Law

The validity of this Agreement and of its terms or provisions, as well as the rights and duties of the parties hereunder, the interpretation, and performance of this Agreement shall be governed by the laws of the State of California. The parties understand and agree that this Agreement may be negotiated and concluded by electronic means and that electronic forms of signature, including facsimile, are acceptable.

14. Notices

Any notice, request, demand, or other communication required or permitted hereunder shall be deemed to be properly given when deposited in the United State mail, postage prepaid, or when deposited with a public telegraph company for transmittal, charges prepaid, addressed to:

In the case of District, to:

Walter Haub, Director of Maintenance
1090 Mills Way
Redwood City, CA 94063

In the case of Contractor, to:

Derivi Castellanos Architects
45 E. Julian Street
San Jose, CA 95112

SEQUOIA UNION HIGH SCHOOL DISTRICT

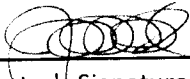
By: _____
Superintendent

Date: _____

Budget Code:

Derivi Castellanos Architects
Juan G. Barroso
Managing Partner

Contractor's Name



Contractor's Signature

Date: October 14, 2015

Revised 8/19/15

Exhibit "A"

In consideration of the payments set forth in Exhibit "B," Derivi Castellanos Architects shall provide the following services:

Interior Lighting Upgrade at Woodside High School's Gymnasium. This contract is not to exceed \$18,540.

Exhibit "B"

In consideration of the services provided by Derivi Castellanos Architects in Exhibit "A," Sequoia Union High School District shall pay Derivi Castellanos Architects based on the following fee schedule:

Hourly Billing Rates	
Partner/Principal	\$200.00
ARCHITECTURAL SERVICES	
Sr. Architect	\$170.00
Architect	\$150.00
Project Coordinator	\$110.00
Sustainability/LEED Coordinator	\$110.00
BIM/VDC Coordinator	\$110.00
Designer II	\$100.00
Designer I	\$90.00
Drafter	\$80.00
Intern	\$70.00
Clerical Assistant	\$55.00
Consultants	actual cost +10%
PROJECT MANAGEMENT/CONSULTING SERVICES	
Funding Advisor	\$200.00
Sr. Project Manager	\$170.00
Project Manager	\$150.00
Energy Project Manager	\$150.00
Cost Estimator	\$150.00
Project Coordinator	\$110.00
Energy Project Coordinator	\$110.00
Intern	\$70.00
Clerical Assistant	\$55.00

Reimbursable costs shall be billed at actual cost plus 10% and include reproductions, office consumables, mileage, shipping, telephone, software services, meeting costs, travel time, lodging, other miscellaneous services and expenses required to accomplish the work. Mileage will be reimbursed at the IRS standard milega rate. These expenses shall not be considered a part of the overall maximum fee. All invoices are due and payable within 30 days of invoice date. All invoices for which payment is not received within 45 days will be assessed a 1.5% per month late charge (18% Annual Percentage Rate.) This fee schedule is subject to adjustment every year on January 1st.



EXHIBIT C

AGREEMENT BETWEEN CLIENT AND ARCHITECT

This AGREEMENT is made:	October 6, 2015
BETWEEN the Client:	Sequoia Union High School District 480 James Avenue Redwood City, CA 94062
and the Architect:	DERIVI CASTELLANOS ARCHITECTS (DCA) 95 S. Market Street Suite 480 San Jose, CA 95113
For the following Project:	Bid Documents for Prop 39 Lighting Upgrade Project At Woodside High School Gymnasium Proposal Revision #1

DESCRIPTION OF PROJECT

The Sequoia Union High School District received funding from the CA Energy Commission’s Prop 39 program for an Interior Lighting Upgrade project at the Woodside High School Gymnasium. The District wishes to solicit competitive bids for this work from licensed electrical contractors. DCA will provide a schematic drawing with proposed light fixture specifications for use by the District to put the project out for bids.

SERVICES TO BE PROVIDED BY DCA

1. Site survey to confirm locations and types of light fixtures approved by CA Energy Commission (CEC), one trip
2. Drafting of overall site plan, Gymnasium floor plan and reflected ceiling plan to indicate locations and types of light fixtures to be installed
3. Specifications provided by Electrical Engineer
4. Review of draft schematic drawings and specifications with Client
5. One round of revisions based on Client feedback
6. Final deliverables will be schematic level drawing sheets in PDF format to be used for informal bidding following CUPCCA guidelines

CLARIFICATIONS

1. The intent of this effort is to provide the District a Schematic Drawing to be used for informal bidding of the project under CUPCCA guidelines
2. This project will not be submitted to DSA as it is "replacement-in-kind."
3. Design documents beyond "Schematic Design" are not included in this Agreement
4. Management of the bid process is by the District, and is not included in this Agreement
5. Construction support is not included in this Agreement
6. It is assumed that the installing contractor will provide "turnkey" services, including any final design, Title 24 calculations, lighting controls and other code requirements that may apply, these items are not included in this Agreement (this will be included in the bid specifications)
7. It is assumed that existing locations of lights will not change
8. It is assumed that existing electrical service/panels will be adequate for the new installation, design/engineering for a service upgrade is not included in this Agreement
9. It is assumed that existing lighting controls will be re-used, design of lighting controls is not included in this Agreement

EXCLUSIONS

1. Design or modifications of existing structures, infrastructure or utilities
2. Work on any adjacent existing facilities
3. Responsibility for any existing deficiencies or violations on the site
4. Responsibility for any uncertified projects on the site
5. Management of bid process (by District)
6. Construction support (need is not anticipated)
7. Upgrade to existing electrical service or panels
8. Inspection services
9. Artistic renderings, three dimensional drawings, BIM, other formats beyond the typical two dimensional industry-standard CAD drawings
10. Management of District's vendors.
11. Any work with hazardous materials.
12. Any other services not specifically included above.

PROPOSED TIMELINE

DCA authorized to proceed	10/07/15
Bid Documents Complete	10/30/15
CUPCAA Informal Bid Period	11/02/15 – 11/13/15
Board Approval of Construction Bid	11/18/15
Construction	TBD

This proposed timeline is subject to adjustment based on project conditions and District input. This is not a binding timeline. If DCA's bid document services covered by this Agreement are extended by delays of the District or others beyond November 30, 2015, DCA will be entitled to an increase in our Fee. This proposal is valid for 30 days.

COMPENSATION

Base Scope: Schematic Bid Documents \$18,540*

** Reimbursables are included in these figures.*

Terms of payment to Architect: Architect will be paid on Lump Sum basis by percent complete. Client will be billed monthly. Invoiced amounts are payable and due within thirty (30) days from receipt of invoice. Additional Services authorized by Client will be performed on a Time & Materials basis per attached DCA Fee Schedule dated January 1, 2015.

TERMINATION OF AGREEMENT

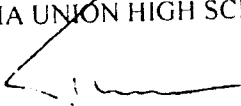
This agreement may be terminated by either party upon not less than twenty one days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

AUTHORIZED REPRESENTATIVE

Juan G. Barroso
Managing Partner
jbarroso@dcaia.com
(408) 314-6601

ACCEPTANCE OF THIS AGREEMENT

SEQUOIA UNION HIGH SCHOOL DISTRICT

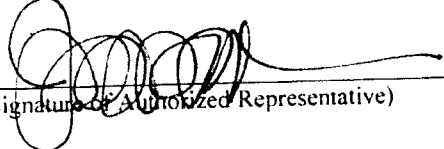


(Signature of Client or Authorized Representative)

James L. Anderson
(Printed Name and Title) Superintendent

10/21/15
(Date)

DERIVI CASTELLANOS ARCHITECTS



(Signature of Authorized Representative)

Juan G. Barroso, Managing Partner
(Printed Name and Title)

October 15, 2015
(Date)

FEE SCHEDULE

Effective January 1, 2015

The following is our professional hourly rate schedule which is used as a basis for establishing compensation:

Partner	\$200.00
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ARCHITECTURAL SERVICES

Sr. Architect	\$170.00
Architect	\$150.00
Project Coordinator	\$110.00
Sustainability/LEED Coordinator	\$110.00
BIM/VDC Coordinator	\$110.00
Designer II	\$100.00
Designer I	\$90.00
Drafter	\$80.00
Intern	\$70.00
Clerical Assistant	\$55.00
Consultants	actual cost +10%

PROJECT MANAGEMENT/CONSULTING SERVICES:

Funding Advisor	\$200.00
Sr. Project Manager	\$170.00
Project Manager	\$150.00
Energy Project Manager	\$150.00
Cost Estimator	\$150.00
Project Coordinator	\$110.00
Energy Project Coordinator	\$110.00
Intern	\$70.00
Clerical Assistant	\$55.00
Consultants	actual cost +10%

Reimbursable costs shall be billed at actual cost plus 10% and include reproduction, office consumables, mileage, shipping, telephone, software services, meeting costs, travel time, lodging, other miscellaneous services and expenses required to accomplish the work. Mileage will be reimbursed at the IRS standard mileage rate. These expenses shall not be considered a part of the overall maximum fee. All invoices are due and payable within 30 days of invoice date. All invoices for which payment is not received within 45 days will be assessed a 1.5% per month late charge (18% Annual Percentage Rate). This Fee Schedule is subject to adjustment every year on January 1st.

AMENDMENTS TO BOARD APPROVED AGREEMENTS

BOARD			ADMIN			PROJECT	REASON	TYPE	VENDOR
ORIGINAL \$	APPROVED	AMEND #	AMOUNT	UPDATED \$	APPROVED				
\$ 94,500.00	12/2/2012	1	\$ 91,364.00	\$ 185,864.00	6/25/2013	938 / Mills Way Reno	Mills Way Renovation	Architectural	QKA
		2	\$ 3,850.00	\$ 189,714.00	1/30/2014	938 / Mills Way Reno	Storage mezzanine	Architectural	QKA
		3	\$ 14,350.00	\$ 204,064.00	9/30/2014	938 / Mills Way Reno	Engineer back-up generators	Architectural	QKA
		4	\$ 3,600.00	\$ 207,664.00	9/1/2015	938 / Mills Way Reno	Relocate fuel container	Architectural	QKA
\$ 260,081.00	10/8/2014	1	\$ 3,960.00	\$ 264,041.00	5/14/2015	166 / Increment One	Redesign parking storage bldng	Architectural	Spencer
		2	\$ 2,400.00	\$ 266,441.00	8/14/2015	166 / Increment One	Redesign parking for modulars	Architectural	Spencer
		3	\$ 4,700.00	\$ 271,141.00	9/18/2015	166 / Increment One	Adtn'l Redesign parking lot	Architectural	Spencer
\$ 276,259.00	10/8/2014	1	\$ 21,700.00	\$ 297,959.00	10/1/2015	387 / Increment Two	ADA path from parking lot	Architectural	HMC
\$ 19,958.00	10/8/2014	1	\$ 17,500.00	\$ 37,458.00	9/29/2015	339 / CHS Bleachers	Emergency lighting for gym	Architectural	HMC
\$ 195,225.00	10/8/2014	1	\$ 4,000.00	\$ 199,225.00	6/5/2015	284 / CEQA Review	Add srcv EIR subcontractor	Surveyor	MIG-TRA
		2	\$ 7,241.35	\$ 206,466.35	9/17/2015	284 / CEQA Review	Add srcv evaluate & catalogue	Surveyor	MIG-TRA
\$ 79,000.00	8/12/2015	1	\$ 8,600.00	\$ 87,600.00	9/21/2015	284 / Geo Svcs	Add srcv field exploration	Surveyor	Cornerstone

AGREEMENTS Under \$35,000

CONTRACT AMOUNT	VENDOR	ADMINISTRATIVELY APPROVED	FISCAL YEAR	CONTRACT TYPE	CONTRACT DESCRIPTION
\$ 5,540.00	Cornerstone	9/2/2015	2016	Professional Srvc	PEA for DTSC @ EPAA
\$ 23,890.00	Kingdom Pipelines	9/9/2015	2016	Construction	Lime stabilization @ M-A
\$ 19,600.00	Kwan Wo	9/15/2015	2016	Professional Srvc	Shop bolt drawings @ M-A
\$ 11,157.00	Furniture Leisure	9/17/2015	2016	Professional Srvc	Tables for eating areas @ CHS
\$ 5,219.00	R & S Erection	9/23/2015	2016	Construction	Install liftmaster @ Mills Way

PI Year 3 LEA Plan Evidence of Progress (2014–15)
End-of-Year Submission: October 30, 2015
Local Educational Agency: Sequoia Union High School District
Submitted by James Lianides

1. Summarize the LEA Plan strategies and actions implemented during 2014-15, including a description of local evidence used to determine effective implementation.

This year, the District continued to focus on research-based classroom pedagogy (packaged under Direct Interactive Instruction-DII), the Inclusion Initiative and Common Core. New areas of focus were teacher leadership, instructional rounds and planning for collaborative teacher cohorts. As a result, the district completed the implementation of DII across all content areas. A total of 95 teachers of World Languages, Physical Education and cross content (teachers “new” to the district) participated in DII training and the coaching cycle throughout the year. As a result, the District completed the implementation of DII across all content areas. Now that 100% of the core departments have cycled through DII, the district will continue to provide DII training and coaching opportunities to teachers “new” to the district every year to ensure appropriate and ongoing implementation district-wide.

In the area of Common Core implementation, we continued to focus both on literacy and numeracy. Common Core Literacy was the focus of all after school professional development sessions, as well as October’s district-wide professional development day. English teachers collaborated in the development of 11th - 12th grade Common Core English Units which are in 2015-16 being implemented. World Studies teachers developed common core units, also to be implemented in the current school year. Functioning as the District’s Common Core Math team, in mathematics, we continued to fund a .4 FTE District Math Lead, as well as a .2 Math Lead at each of the sites whose function is the District’s Common Core Math team. All Algebra 1 teachers implemented the Common Core Algebra 1 Transitional Units developed in 2014-15 by teachers ensuring they included performance tasks, problems of the month, classroom challenges and math talks. In addition, Algebra 1 teachers collaborated to identify how, when and where they would insert and teach a unit. At the District level we conducted a Complex Instruction workshop in June with follow up plans for the fall of 2015 to support teachers in developing students’ abilities to talk about, explain, justify and critique work in order to increase depth of understanding.

The District Lead, in conjunction with our Director of Curriculum, established a Geometry Committee consisting of one to two teachers from the each District site to research

and pilot possible Geometry textbooks. Upon the recommendation of the committee, the District adopted two textbooks for Geometry that are being used district-wide in 2015-16.

To increase student and teacher access to technology for learning, a Technology Coach was hired during the 2014-15 year. Her role is to support teachers on a one-to-one basis, as well as to support the addition of technology sessions to the District's professional development calendar. The district's "Welcome Back Professional Development Day" in August of 2014 was planned and executed by experienced, tech-savvy teachers who use technology in their classrooms. The purpose of this professional development day was to provide teachers with opportunities to learn or enhance their understanding of interactive technology, Google Apps for Education, Evernote, Google Forms, and other technology related to the implementation of Common Core Standards-Literacy. The sessions teachers attended focused on core curriculum and participants learned how the integration of technology can enhance and personalize curriculum for students. Trainings were well received by teachers and, as a result, several of the sessions were repeated throughout the year and at the 2015 Summer Institute.

To support and provide access for students with learning differences, the District continued to implement the inclusion model, placing students with disabilities in the general education setting and providing them with supports to be successful in mainstream classes. The co-teaching model, teaming special ed. teachers with content area teachers, has been well received district-wide and has produced positive results. To support the continuous and proper implementation of the model, a special education teacher was identified to collaborate and work with district instructional coaches in the areas of professional development and to provide support to co-teaching teams. In addition, the Special Education SAC (Subject Area Council) worked throughout the year, and the processes put in place to support sites with annual reviews of Individual Education Plans (IEPs) were so successfully executed in 2014-15 that they resulted in no late assessments or annuals. Furthermore, 100% of IEPs were conducted on time and effectively.

To support our English Learner (EL), Migrant Education, Homeless and Foster Youth population, the District continued to support programs such as after school tutoring, support classes, reading and math intervention, and online credit recovery courses. Each site has a Bilingual Resource Teacher (BRT) to support and monitor the progress of English Learners. Their role includes ensuring proper placement in ELD and content classes as well supporting teachers of ELs with instruction. During the 2014-15 year, the BRTs attended several workshops to increase their knowledge of the ELD/ELA Frameworks and the 2012 ELD Standards. In efforts to align practices and improve student achievement, BRTs also worked closely with the Director of English Learners to revise the reclassification criteria and implement a district-wide reclassification process. BRTs also facilitated site specific meetings where teachers of ELD and Limited English Proficiency (LEP) content courses came together to analyze student progress. Overall, efforts were made to increase the

awareness of the achievement levels of the district's Long Term English Learners (LTELs) which shaped the focus and direction for the 2015-16 school year.

The District also continued to employ the District Parent Coordinator (DPC) to provide activities to Limited English Proficient (LEP) students and their families via meetings, workshops and parent groups such as: District English Learner Parent Advisory Council (DELAC); Local Control Accountability Plan Parent Advisory Committee (LCAP-PAC), site English Learner Advisory Councils (ELAC); and Migrant Parent Advisory Committee and workshops. In addition, the DPC continued to provide Transition To High School Workshops (a series of three meetings per year) for parents of incoming 9th grade students from our feeder districts. These workshops were held to facilitate a smooth transition from middle school to high school. As an extension to the transition workshops, the DPC also coordinated and managed our COMPASS Parent Summer Program. This program consisted of four meetings focusing on topics such as: District services for parents; graduation requirements; UC/CSU and A-G Courses; how to read transcripts and high school forms, and understanding special education. In addition, the parents had opportunities to familiarize themselves with the high schools by participating in campus tours. As a result of our DPC's hard work and dedication, parent and community involvement increased throughout the 2014-15 school year as we worked towards the implementation of our Local Control Accountability Plan (LCAP). Of the 200 stakeholders who provided feedback via a survey for our LCAP, 35% were parents of English Learners.

2. Analyze the 2013–14 LEA performance on summative assessment data, including a description of progress towards student performance goals in ELA and mathematics.

Since the state's 2013-14 decision to discontinue the STAR program, SUHSD has concentrated on the implementation of Common Core State Standards and equipping teachers with the tools necessary to implement them effectively. In addition, we abandoned our former CST-based benchmark assessments and began developing Common Core Unit Assessments to implement in the 2015-16 school year. Along with the unit assessments, we focused on increasing the teachers' and students' technology skills for the purpose of "equitable access" to the new state assessment Smarter Balance. Thus, the District will continue with the designated PI status until further notice and will use the recently released 2015 Smarter Balance results as a baseline for future progress monitoring.

From the 2015 results, the following observations were made: SUHSD tested a higher percent of students than any other district in the county; it performed better than the state and on par with the county both in math and ELA, and the first year SBAC results mirror much of the 2013 CSTs. In 2013, 42% of Hispanic/Latino and 85% of White students scored Proficient or Advanced on the CSTs while in 2015, 38% Hispanic/Latino and 80% White

Met or Exceeded SBAC measures. With respect to English Learners (EL) and Reclassified Fluent English Proficient (RFEP) students, 4% EL and 45% RFEP scored Proficient or Advanced on the CSTs compared to 7% EL and 45% RFEP meeting or exceeding SBAC measurements. The Socio-economically Disadvantaged group percentages were almost identical. 31% of this group scored Proficient or Advanced in 2013, while 32% met or exceeded expectations in 2015. As for true summative assessment data to measure student progress in 2014-15, we relied on CELDT and CAHSEE scores. Below is an analysis of how students performed using these measures.

The District missed the targeted AMAO 1 for 2014-15 by .3%. Our target goal was 60.5%, and our actual percent of students making annual progress was 60.2%. This was a 2.6% growth from 57.6% in 2013-14. With respect to AMAO 2, the District met one of the two targets. For the “Less than 5 years” cohort, 14.9% of the students attained English Proficiency Level on the CELDT, missing the target of 24.2%. The “5 Years or More” cohort, however, exceeded the 50.9% target goal. A total of 52.1% students attained English Proficiency as defined by CELDT. This was a 2% increase from 2013-14.

2014-15 CAHSEE results have not yet been released by the state. If scores are similar to previous years, the percent of students meeting the CAHSEE’s 380 proficient cut-off score will probably continue to remain the same, while the first-time passing rate at the 350 score continues to increase. In 2014, 85% passed ELA and 89% passed math.

- 3. Provide evidence of annual communication with the local governing board regarding the implementation of LEA Plan strategies and actions, and the progress towards student performance goals in the Plan. Note: additional documents may be uploaded and attached in the “Associated Documents” section of the item.**

The Sequoia Union High School District Board of Trustees will hear a report on the PI Year III End-of-Year-Progress at its October 21, 2015 meeting.

Menlo Park Small High School Facility Design

Task Name	Duration	Start	Finish
Menlo Park Small High School	966 Days	12/1/2014	8/13/2018
Site Acquisition	4 Months	12/1/2014	3/20/2014
for School Instructional	12 Weeks	4/7/2015	6/29/2015
CEQA Process	40 Weeks	3/23/2015	4/1/2016
Selection of Architect	2 Months	9/24/2015	11/18/2015
Design	15 Weeks	11/19/2015	2/26/2016
Design Development	14 Weeks	2/27/2016	6/4/2016
Construction Documents	18 Weeks	6/6//16	10/7/2016
DSA Review and Approval	24 Weeks	10/10/2016	3/24/2017
Bidding & Negotiations	10 Weeks	3/6/2017	5/12/2017
Construction	14 Months	5/1/2017	7/1/2018
Move-In	1 Month	7/1/2018	8/1/2018
Dedication	1 Day	8/10/2018	8/10/2018
Start of School	1 Day	8/15/2018	8/15/2018

Menlo Park Small High School Curriculum and Instruction Design

Task Name	Duration	Start	Finish
Menlo Park Small High School	966 Days	12/1/2014	8/13/2018
program, sequencing, project based	14 months	10/1/2015	12/1/2016
Components (CTE and business	1 year	12/1/2016	12/1/2017
Participation	8 months	10/1/2015	6/1/2016
Seek Out Startup Funds	1 year	9/1/2016	9/1/2017
Hire Principal (starting date July, 2017)	2 months	2/1/2017	4/1/2017
Board of Trustees Gives Name to School		6/1/2017	
(promotional materials, marketing, District	1 year	7/1/2017	8/1/2018
Recruit First Cohort of Incoming Ninth Grad	6 months	10/1/2107	4/1/2018
Hire Counselor and Initial Teacher Cohort	4 months	2/1/2018	6/1/2018
of Linked Learning Components (company	6 months	2/1/2018	8/1/2018
Dedication	1 Day	8/10/2018	8/10/2018
Start of School	1 Day	8/15/2018	8/15/2018

Outline of Strategic Plan Implementation

Revisions since 9/30 Board Meeting are in green font.

Academics:

1. Academic Achievement

- a. Create an academic environment in which all students feel welcomed, challenged, and supported to take the most rigorous courses possible, with consideration for balance and well being
- b. Annually increase the percentage of all seniors and unduplicated target group seniors who complete graduation requirements and, correspondingly, decrease the dropout rate (LCAP 7; Dashboard 7; LEA 5)
- c. Annually increase the percentage of all students and unduplicated target group students who graduate UC A-G eligible. (LCAP 5; Dashboard 3)
- d. Annually increase the percentage of all students and unduplicated target group students who take an AP/IB class before graduation. (LCAP 6; Dashboard 4)

2. Curriculum

- a. Implement Common Core curriculum at all levels and across all subject areas, further building students' analytical and communication skills (LCAP 2)
- b. Utilize instructional strategies that provide Common Core access to all students (LCAP 2)
- c. Optimize technology to support the implementation of Common Core Standards (LCAP 2)
- e. Support curricular relevancy and experience across disciplines

3. Informed Decision Making

- a. Align District and Site Goals under common evaluative tools
- b. Ensure that District programmatic and instructional decisions are driven by data
- c. Align budget decisions with results of systematic program review
- d. Maintain District budget stability through informed, evaluative decisions regarding the utilization of resources

4. Staff

- a. Hire and retain highly qualified staff, while seeking to recruit teachers who represent demographically the communities we serve (LCAP 1, LEA 3)
- b. Provide ongoing support, training and ongoing professional development for staff (LCAP 1, LEA 3)

5. Articulation

- a. Collaborate with partner K-8 districts, with a focus on Redwood City and Ravenswood, to develop an aligned curricular, instructional and support k-12 system.

Passion for Learning:

1. Affective Domain

- a. With the goal of increasing academic engagement, work to improve student attendance, motivation, adult/student relationships and connections with post-secondary opportunities
- b. Continue to support programs and activities that result in reducing the number of incidences that require disciplinary action
- c. choose courses from an academic program comprised of a variety of programmatic options, **thereby engaging learners in experiences driven by intellectual curiosity and discovery**
- d. **Connect personal interests and talents to college and career options through access to courses and programs that promote students' development as well-rounded members of society**

2. Positive School Climate

- a. Support and develop programs and activities that promote a nurturing, safe environment
- b. Promote participation of all students and unduplicated target groups in extracurricular activities

Support:

- a) receive academic, social, emotional, and personal support from peers, mentors, parents, and staff;

1. Mental Health Support

- a. Ensure an adequate safety net of mental health supports across the District **that provides support from peers, mentors parents and staff**
- b. **Provide an environment in which students can develop the interpersonal skills, confidence and resilience to pursue intellectual and personal goals**
- c.

2. Physical Health Support

- a. Promote the physical well being of students

3. Academic Support

- a. **Provide academic support for students from peers, mentors, parents and staff**
- b. Implement an academic and support program for Redwood that meets the needs of its population, advances students to graduation and builds connections to post-secondary opportunities
- c. Provide for additional support classes, summer school opportunities, credit recovery, after school tutoring to promote academic achievement of targeted students
- d. Increase communication and partnership with nonprofits that support District students
- e. Increase communication, articulation and partnership with community colleges
- f. Build relationships with business partners, keeping them informed of District achievements and seeking their counsel to prepare students to meet industry needs
- g. Align the Adult School to better coordinate with sites to promote higher graduation rates school graduation
- h. Implement instructional strategies and support programs to increase the re-designation rate of EL learners (LCAP 4)

- i. Increase participation in parent educational activities designed to promote the well-being of students, college readiness and the utilization of tools to support student success (LCAP 3)
- j. Provide monthly information to parents around curriculum, education and extra-curricula opportunities

4. Alternative Programs

- a. Provide for high quality, alternative academic programs such as Independent Study and Middle College to meet the unique learning needs of interested students
- b. Develop the Menlo Park Small School based on a technology and engineering theme, business partnerships and collaboration with the community college
- c. Provide for a high quality instructional program at Redwood High School that meets the academic and post-secondary needs of its students

5. Facilities

- a. Provide for state of the art facilities designed for implementation of the latest instructional strategies, while meeting the housing needs of a changing student population
- b. Ensure that the school sites are optimized for the smooth administration and support
- c. Consider shifting enrollment needs in the development of new and updated facilities
- d. Create alternative settings that support the District's goals for all and unduplicated target students

6. District Office

- a. Provide for efficient, centralized services through the District Office to support schools and classroom instruction